



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	Ashoka Education Foundation's ASHOKA INTERNATIONAL CENTRE FOR EDUCATIONAL STUDIES AND RESEARCH
Name of the head of the Institution	Dr. Santosh Rukari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02536648617
Mobile no.	9689192670
Registered Email	principal.aicser@aef.edu.in
Alternate Email	santoshr.ace@aef.edu.in
Address	Ashoka Marg, Ashoka Nagar, Wadala, Nashik
City/Town	Nashik
State/UT	Maharashtra
Pincode	422006

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Ms.Sarita Verma
Phone no/Alternate Phone no.	02536648617
Mobile no.	9673810986
Registered Email	saritav.aicser@aef.edu.in
Alternate Email	sarita.verma260178@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-aqar-201819-626a1854df835.pdf
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4. Whether Academic Calendar prepared during the year	Yes
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if yes,whether it is uploaded in the institutional website: Weblink :	https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-iii-sem-academic-cal201920-5d6903832b868.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.57	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC	25-May-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
State Level Rising Youth Icon of the Year(RYIY) Competition	02-Jan-2020 03	45000
National Level Conference	15-Dec-2019 02	300
Surveillance Audit	28-Sep-2019 01	13
Alumni Association	07-Jun-2019 01	30
Free Crash course on Competitive Exam guidance	26-Feb-2020 05	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Students Faculty Research Student Development Program Faculty Development Program Extension and Outreach Activity

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
SDP on Stress Management	1. It help students to manage every day stress. 2.To recognize the cognitive components of stress, especially the effects of ones automatic thoughts and internal dialogue on appraisal of stressors. 3.To learn various relaxation methods to reduce muscle tension related to stress
Organization of National Conference	1. To develop research attitude among the students research scholars . 2. To enrich and cultivate research knowledge. 3. To provide oportunity for students to develop research skills.
Placement Drive	1. To assist students for getting job opportunity in reputed English Medium Schools . 2. To provide a platform and help them to interact with various school. 3.To avail facilities for placement drive.
North Zone Regional Yuva Mahotsav 2019	1.To develop the overall personality of the students. 2. To get an enormous platform and a sparkling opportunity to showcase their talents. 3.To participate and perform in various events .
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	26-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

02-May-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

31-Jan-2020

<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Ashoka International Centre for Educational Studies and Research, has Management Information System in the form of ERP System The college is using ERP system for given Modules: 1. Admission Management: Through this module college handles admission process of all the students. 2. Academic Registration: This module handles processes like Course enrolment, Subject Mapping, Faculty subject Mapping, Admission cancellation, etc and generates academic registration report, academic cancellation report, faculty subject report, course wise report, subject wise registration report, section wise registration report and course wise registration report, semester wise registration report etc. 3. Student Information System: This module stores and give information of students. 4. Time Table Management: Time table for all courses is prepared and uploaded in ERP. Through this module handles processes like adding master time table, managing master time table entries i.e. updating and deletion of time table entries and generates reports like faculty time table, etc. 5. Attendance Management: Through this module attendance of the students is marked. We can add extra sessions for extra lectures. Reports like class wise report, faculty wise report, student wise report, attendance summary report Logbook of the day is generated through this module. 6. HR Management: Employee profile and all Employee related process work is done through this module. 7. Mentorship Module: Through this module class observation, Great Teacher evaluation, mentorship reports are done. 8. Library Management: All Library related process like searching of books, issue of books, return of book, etc is done through this module.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ashoka International Centre for Educational Studies and Research being an affiliated college follows the curriculum prescribed by the S.N.D.T. Women's University, Mumbai. Being a teacher education institution, main focus is given on the execution of curriculum. Our teacher educators attend orientation, workshop, seminar organized by the University. They try to use different innovative methods to transact the curriculum, delivering it effectively through innovative and ICT enabled teaching and learning practices. The curriculum is enriched by using multidisciplinary / interdisciplinary, value based approach. On the basis of commencement date of S.N.D.T Women's University Academic Calendar is prepared and approved by management and shared with teacher educators, admin, and librarian with students. Unit meeting is conducted with teacher educator for planning about teaching-learning process, subject allocation is done and workload is distributed according to norms of S.N.D.T Women's University. Planning and distribution of various committees is done like Admission, Promotion, Examination, Training and Placements etc.

Semester wise Academic Calendar is prepared for conduction of various activities. For each activity Proposal, Plan of Action, Agenda is created for smooth functioning of activities. Also after conduction of activities feedback is taken from students for improvements and Activity report is prepared.

Curriculum Delivery: According to Academic calendar curriculum transactions takes place. For teaching learning process for each subjects, micro plan is prepared and same is followed. Transaction of the syllabus is through the use of co-operative teaching/ learning strategies, peer teaching/seminars by students and flipped classrooms. Since majority of the students who join the college are from vernacular medium they face difficulty in communicating through English. Hence the college offers spoken English certificate course for their benefit. In order to groom their personality college also offers personality development program. To cater to the needs of the students we have a very strong mentoring program. Our curriculum also includes one of the best practices i.e. Reflective assembly that provides a platform to develop their value system. Computers in lab and library, Open learning resources, digitization of the library has motivated faculty members and student teachers to use ICT for accessing teaching learning resources. A common e-mail and college website is used for dissemination of information. Apart from all this our focus is equally on co-curricular activities. In House and Inter collegiate competitions, NSS activities, sports activities and art related activities also are regular practice and integral part of the curriculum. Our focus is all round development of students. Thus, curriculum considers cognitive, affective and psychomotor development of the students. Curriculum enrichment: Guest lecturers and educational visits are planned. Enhancing Professional Capabilities, Engagement with Fields (Internship) are conducted as per prescribed in syllabus for students. Different activities co-curricular & cultural activities are carried out by the faculties along with students during the academic year. Feedback: The curriculum feedback is taken from the various stake holders and students and if required it is further consider for improvising. Faculties teaching feedback on curriculum delivery is done through classroom observation and student feedback mechanism and accordingly plan of action is taken from faculties for improvements

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate	Nil	23/09/2019	Nil	Nil	Nil

Course in
Value
Education

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Education	01/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	25	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Student Development Program	08/06/2019	132
Certificate course in Value Education	08/07/2020	4
Universal Human Value	09/08/2020	22
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	132
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution encourages feedback and communication from the different stake

holders for the improvement and need assessment, gap analysis and curriculum modification of the institute. The college has wide range of stakeholders to collect feedback. We have a mechanism developed to take feedback from all stakeholders. Alumni: Feedback from the alumni is obtained during alumni meetings regarding their experience of curriculum transaction and on the basis of feedback given it is analyzed and further incorporated for enhancement and improvement of Institution. Employers / Recruiting Schools: Feedback is obtained from the principal or the supervisor of the schools where the student teachers are placed in schools for improvement in various parameters. Heads of the Practice Teaching Schools: The feedback and suggestions are sought from the practice teaching schools regarding the practice teaching and internship activities. This is done formally as well as informally through teacher educators. Input given by them is analyzed and further enhancement is done accordingly. Parents Interaction: The institute conducts Parent Teacher Interact program to get views and suggestions from parents/guardians on the planning and implementation of institute activities. Feedback is taken from the parents through formal and informal discussions. Qualitative and quantitative analysis of feedback obtained from them is considered for progress of institute. College Development Committee (CDC): As per Maharashtra University Act 2016 CDC has formed in institution. In this committee, members are from the management, college principal, experts of field, teaching and non-teaching staff representatives who discuss the academic and administrative function of the institute. Suggestions and comments are offered by the members on the same. Sr. No. Date Members 1. 25/6/2018 13 2. 10/10/2018 13 3. 01/02/2019 13 4. 15/04/2019 13 Internal Quality Assurance Cell (IQAC): The IQAC comprising of various members are encouraged to give valuable inputs to enrich the curriculum and the functioning of the institute. Sr. No. Date Members 1. 25/6/2018 13 2. 10/10/2018 13 3. 01/02/2019 13 4. 15/04/2019 13 Academic Peers: Curriculum feedback is given by the faculty during the in-house staff meetings and also during syllabus orientation at the University level. During deliberations at the seminars, conferences and workshops assessment of the curriculum is done and suggestions are made to improve the curriculum. The feedback received from various stakeholders is recorded, documented, analyzed and classified. The analysis is done using quantitative and qualitative methodologies. The outcome from the feedback is used to identify areas that need improvement and changes are brought about. At theory transaction level, different participatory methods of curriculum transaction are improved. Smaller groups are encouraged in the classroom activities and theory transaction. On five point scales and on the 10 parameters, wherever the Teacher Educator has a chance to improve, the Principal interacts with the faculty for the performance betterment. Principal/Coordinator observes Classroom Transaction and on the basis of it, constructive feedback is provided to the faculty. Practice teaching is made more cooperative, inclusive and relevant to changing needs of the schools and society. More community equity and justice is added to co-curricular

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	68	68

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	132	Nil	11	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	10	Nil	13	13	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is available in the institution. In Mentoring, each mentor looks for all round development of the mentee. Mentoring in charge distributes the students among all the teachers using simple random method. The students are first categories in O, A, B, C, D categories (O means 90 and above, A means 80 and above, B means 70 and above, C means 60 and above and D means 50 and above) by mentoring in charge and then the mentees through Simple Random Sample method are distributed in equal number category-wise among all the teachers. On an average, 13 students are assigned to a faculty member. who acts as their mentor for the overall development of the student. In the beginning of the Mentoring Process, Mentor gets the Mentees SWOT analysis form filled from her to understand her strengths and weaknesses so that strengths can be utilised and weaknesses can be overcome. There are two formal meetings between mentor and mentee every month and they also interact informally many times as per the need of the mentee. Each mentor sets academic goals for his/ her mentees. Mentor also takes care of academic progress, attendance, participation in curricular, co-curricular and extracurricular activities. Each month a review is also taken by the mentor about mentees progress. Special achievement of mentees is specified and acknowledged in the e- bulletin of the college too. In students' life there are lot of personal and academic problems faced by them, they need someone who can listen to their problems and give them solution of it. This counselling is also done by mentor in the mentoring process. If the problem is related to specific subject, mentor directs it to the subject in- charge. Students discuss all problems with their mentors freely mentor also giving maximum help from his/her side for solving the problem. The students who have less attendance are paid special attention from mentor side. Mentor also identify the slow and advanced learners and counselled them accordingly. For slow learners' mentor may ask subject teachers to take remedial lectures. Advanced learners are encouraged to take more efforts to achieve even more excellence in academics as well as extracurricular activities. Even the students with many issues are asked to call parents for parents- mentor meetings. Management is also get involved if required for the student help. Mentor also help mentees to set their goals and helps them to achieve them. Each mentor keeps a record of his/ her mentees progress, submits major achievements to Mentoring in charge which further are communicated to management and displayed in meetings like Management Review Meeting. The relationship of mentor and mentee is continued to bring overall improvement in mentee. Each mentee also fills mentoring feedback form every month about mentorship process and mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
132	10	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

12	11	1	0	3
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Priti Sonar	Assistant Professor	Felicitated by Shri. Sant Narhari Maharaj Lad Suvarankar Sanstha
2019	Dr. Monali Kadade	Assistant Professor	Felicitated as Samaj Bhushan by Shri. Sant Shiromani Namdev Maharaj Sanstha
2020	Dr. Priti Sonar	Assistant Professor	Savitri Gaurav Rashriya Puraskar from Akhil Bhartiya Partrakar Sangh
2019	Dr. Priti Sonar	Assistant Professor	Ph.D
2020	Dr. Priti Sonar	Assistant Professor	Felicitated as Outstanding Poetess by B.Y.K College, Gokhale Education Society
2020	Dr. Priti Sonar	Assistant Professor	Penalist at International Seminar on New Education Policy and quality concern in higher education organised by Shri S.R. Patel B.Ed. College in collaboration with CTEF Gujrat
2020	Dr. Santosh Rukari	Principal	Penalist at State Level Conference on New National Education Policy 2019 organised by College of Education, Sangamner, Gokhale Education Society
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BEd	Nill	1	24/01/2020	28/02/2020
BEd	Nill	2	20/08/2019	17/09/2019
BEd	Nill	3	21/01/2020	28/02/2020
BEd	Nill	4	03/10/2020	11/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At AICESR there is an independent process for CCE (Internal Examination) under ISO 9001:2015. Internal examination committee is formulated for effective functioning of this cell activities. There are number of initiatives taken under continuous internal evaluation. They include seminars, monthly tests, prelim examinations, remedial teaching, revision sessions, university paper solving, guest lectures, assignments, remedial teaching, EPC's and parent-teacher meet and online examination.

- 1. Seminars-** In this, students are provided with one topic by the subject teacher. They are supposed to self-study the topic, prepare a presentation on it and then prepare a presentation on it which is presented to class. Each seminar presentation is evaluated by teacher and feedback is given to the students. Seminar helps to develop self-confidence and communication among the students. It also develops in the students' research attitude and habit of self- study. After the seminar, students are provided with feedback.
- 2. Monthly Test and Prelim-** Both tests are conducted for practice purpose. Individual feedback is given to all.
- 3. Guest Lectures-** Guest lectures are conducted to boost students' performance. Session on Stress Management was conducted on 15th June, 2019, Time Management on 20th and 21st May, 20, Meditation session too were planned for students in the Covid-19 situation on 10th and 20th of April and 7th and 8th May, 20.
- 4. Remedial Teaching-** The scores of students in various examination reflects their performance. Students with less score are provided with Remedial Teaching. Remedial teaching helps students to clarify their doubts and helps them to score better marks in examination.
- 5. Revision Sessions-** Another reform in Continuous evaluation system is Revision sessions. These sessions are conducted for improving students' performance in the examination which is done by using innovative teaching pedagogy.
- 6. University Paper Solving Sessions-** University Paper Solving sessions is another major reform introduced by the college. Previous year questions papers are provided to the students which are thoroughly discussed with the students. This gives an idea to the student to be prepared for the examination.
- 7. EPC's-** Each EPC activity involves oriented, guidance and feedback.
 - a. EPC 1(Skill Development Program) and EPC 2 (Teaching-learning Competency) -** Students lessons are guided, evaluated and feedback is given for better improvement.
 - b. EPC 3 (Learning to use computer)-** Student are provided easy access to computer lab, they are trained to become computer literature. They prepare e- presentations too.
 - c. EPC 4 (Research Project)-** Students conduct individual research project, Special Cell named 'Disha' too was inaugurated on 5th September, 2019 to promote research culture.
 - d. EPC 5 (Understanding the Self) and EPC 7 (Portfolio)-** Students prepare beautiful portfolio under the guidance of mentor.
 - e. EPC 6 (Drama and Art in Education)-** Students conduct various activities including exhibition.
- 8. Parents/ guardians Meet -** These are arranged to keep parents in loop. It was conducted on 6th July, 19 and 19th October, 19.
- 9. Online Exam-** Specially designed google forms were given to all students, elite students and remedial students to practice and perform well in university

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

Academic calendar is prepared by Principal, Course coordinator taking into consideration opinion from students and teachers. It is then approved by management. Suggestions from students, teachers and management are taken into consideration for the development and wellbeing of students. It includes details of semester beginning, curricular, co-curricular and extra-curricular activities. It also includes information with respect to exam dates, guest lectures dates, annual social gathering date, syllabus completion. Academic calendar is given to all the students and staff before the session starts. In case of any change in the academic calendar, it is discussed in a meeting and then is communicated to the concerned stakeholders. As per the academic calendar, time table is prepared which includes in details of internal exam, remedial teaching, revision test, feedback sessions, guest lectures, Parent Teacher Meet, Spoken English Classes etc. With respect to examination, dates of prelim examination and semester end university examination is mentioned and it is followed for completion of syllabus on time. Even syllabus completion date is mentioned in the academic calendar and is followed by monthly reviews in the monthly report. Before prelim exam and term end exam, sessions with respect to University paper solving is also conducted. The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar. Parent Teacher Meet was conducted on 6th July, 2019, Prelim Examination was conducted for B.Ed. Part 1, Semester 2 from 11th August to 14th August, 2019, Semester End Examination B.Ed. Part 1, Sem. 2 was conducted from 16th August 2019 to 21st August 2019. Another Parent Teacher Meet was conducted on 19th October, 2019. Prelim Examination for semester 1 and 3 were conducted from 6th to 13th January, 2022 and their final were conducted from 16th January to 18th January and for semester 3 from 22nd January to 24th January, 2020. An online guest lecture to help students to improve on time management was conducted on 20th May for First year students and on 21st May for second year students. The college prepares a monthly activity report on monthly basis that reflects activities conducted in that particular month. In case there is a deviation in the activity then a change request note is prepared and compliance is done on priority basis. For effective academic calendar execution, academic calendar head i.e. course co-ordinator and examination head works in close co-ordination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-programoutcomesof-aicesr-60f7a82f0dc3a.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BED	English, Hindi, History, Geography, Maths and Science	65	65	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-studentsatisfactionsurveyreport201920-61cd959e4b982.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	02	Bank of Maharashtra	Nil	71000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Hosting Yuva Mahotsav	A.I.C.E.S.R	S.N.D.T Women's University	01/12/2020	Institution
Appreciation Award for spreading Financial Literacy	A.I.C.E.S.R	National Stock Exchange	01/12/2020	Institution
Gold Medalist at S.N.D.T Women's University	Ms Monica Kumari	S.N.D.T Women's University	01/09/2019	Students
'Solar Vegetable Dehydrator'	Ms.Shrutika Sonawani	Nashik Engineering Cluster	01/12/2020	Students
Mathematics Teaching Aid	Ms Pallavi More	Vidya Prabhodini	01/12/2020	Students
Avishkar Research Competition-University	Ms Pallavi More	S.N.D.T Women's University	01/12/2020	Students

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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NIL	Nill	Nill	Sheetal Education Academy	Primary	20/07/2020
NIL	Nill	Nill	Manisha Tutorial	Primary	20/07/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
5865	10000	15000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce and Management	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	37	5.00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education- Chapters	3
Education-CD	1
Education-Conference Proceeding	1
Education-Books	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	15	7	8
Presented papers	10	8	3	0
Resource persons	0	0	0	8
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Donation for Sangali Flood Affected people	Abhanay	10	132
Health Check Up at Moha Gaon	Ashoka Medicover	10	132
Tree Plantation Drive	Bhonsla Military School	10	132
Clothes Distribution to Needy in society by NSS Volunteer	Rachana Trust hostel for Tribal girls	4	132
International Yoga Day celebration	A.I.C.E.S.R	4	132
World Environment Day Celebration	A.I.C.E.S.R	10	132
Donation of food grains and Cereals to Old Age Home	Radha Keshav Old Age home, Nashik	4	132
Tree Plantation by AICESR N.S.S. Cell Green India Team and Global peace at Ghoti	Rachana Trust hostel for Tribal girls	2	132
Session on Personal Hygiene at orphanage	Rachana Trust Aadharashram orphanage for girls	4	132
Session on Financial Planning in Life	National Stock Exchange	10	132
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
Tejasavini	Recognition	S.N.D.T Women's University	2
RYIY	Recognition	Ashoka Education Foundation	45
National Level Essay Writing Competition	Recognition	Heart fullness	4
Selected for State level "Avhan-Disaster Management" NSS Camp at Nanded	Recognition	S.N.D.T Women's University Mumbai	2
Participated in NSS Sports Leadership Camp at Panvel	Recognition	S.N.D.T Women's University Mumbai	3
Won Silver medal in Western group song at SNTD University level North zone Yuva fest-2019	Awards	S.N.D.T Women's University	6
Police Marathon	Recognition	Maharashtra Police Nashik	2
Won Silver medal in Street play at SNTD University level North zone Yuva fest-2019	Awards	S.N.D.T Women's University	10
Won Silver medal in Skit at SNTD University level North zone Yuva fest-2019.	Awards	S.N.D.T Women's University	6
Won Silver medal in Mime act at SNTD University level North zone Yuva fest-2019.	Awards	S.N.D.T Women's University	6
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Extension Activity	National Service Scheme	PM Narendra Modi launches FIT India Movement	11	132
Extension	National	Child	11	132

Activity	Service Scheme	Molestation and Laws regarding Women		
Extension Activity	National Service Scheme	Session on Women Empowerment	11	132
Extension Activity	Vikas Matimand School	Christmas celebration	10	132
Extension Activity	Rachana Trust	Social Services and Celebration of Christmas	11	132
Extension Activity	Aadharashram	Social Services and Celebration of Christmas	11	132
Extension Activity	Radha Keshav Old Age	Social Services and Celebration of Christmas	11	132
Extension Activity	National Service Scheme	Tree Plantation Awareness Speech Happy Thoughts Books Distribution	11	132
Extension Activity	National Service Scheme	AIDS Awareness Program	2	50
Extension Activity	National Service Scheme	Green India-Tree Plantation Awareness	11	132

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Inter Library Loan Facilities with Ashoka College of Education	10	Ashoka International Centre for Educational Studies and Research	365
Inter Library Loan Facilities with A.C.B.C.S	05	Ashoka International Centre for Educational Studies and Research	365
AIESEC Orientation for International Exchange	01	Ashoka International Centre for Educational Studies and Research	01

AIESEC Student Exchange Program Orientation	01	Ashoka International Centre for Educational Studies and Research	01
Symposium on Universal Human Values	03	Ashoka International Centre for Educational Studies and Research	01
Inter Library Loan Facilities with Ashoka Business School	05	Ashoka International Centre for Educational Studies and Research	365
Ashoka International Centre for Educational Studies and Research	04	AFS	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Memorandum of Understanding for Carrying out the Extension Activity	Extension Activity	Rachana Trust	01/06/2019	31/12/2020	AICESR and Rachana Trust
Memorandum of Understanding for Carrying out Certificate course	Exploration of different cultures	AFS	24/08/2018	24/08/2019	AICESR and GCC
Memorandum of Understanding for Carrying out Business Communication , Aptitude tests	Business Communication , Aptitude tests	Bulls Eye Knowledge system Pvt Ltd	07/02/2019	07/02/2020	AICESR and Bulls Eye Knowledge system Pvt Ltd
Memorandum of Understanding	Soft skill,	TUV India Pvt Ltd	30/05/2019	31/12/2020	AICESR and TUV India

ding for Carrying out Audits	Behavioral and QMS				Pvt Ltd
Memorandum of Understanding for Carrying out Training	Training in Digital Marketing	MADz India Ltd	14/08/2019	14/08/2020	AICESR and MADz India Ltd
Memorandum of Understanding for Carrying out Training and Activities	Training and development on Mental Health and Social Wellbeing	Round Glass Wellbeing Private Limited	15/05/2019	15/05/2020	Round Glass Wellbeing Private Limited
Memorandum of Understanding for Carrying out Project Work	International Exchange Program	AIESEC	25/01/2019	25/01/2020	AICESR and AIESEC
Memorandum of Understanding for Carrying out the Internship	Academic Collaboration and Extension	JDC Bytco School	18/06/2019	31/12/2020	AICESR and JDC Bytco School
Memorandum of Understanding for Carrying out the Internship	Academic Collaboration and Extension	Podar International School	01/01/2019	31/12/2020	AICESR and Podar International School
Memorandum of Understanding for Carrying out the Internship	Academic Collaboration and Extension	Vidya Prabodhini Prashala	01/06/2019	31/12/2020	AICESR and Vidya Prabodhini Prashala
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Ashoka Universal School	15/03/2020	Academic Collaboration and Extension	140
Clifford International School	15/03/2020	Academic Collaboration and Extension	140
JMCT International School	15/03/2020	Academic Collaboration and Extension	140

Unique Institute of Higher Learning Pvt.Ltd,Pune	22/08/2019	Training Session	140
Ashoka Global School	14/03/2020	Academic Collaboration and Extension	140
Round Glass Wellbeing Private Limited	15/05/2019	Training and development on Mental Health and Social Wellbeing	140
MAdz India	30/05/2019	Soft skill, Behavioral and QMS	134
Bulls Eye Knowledge system Pvt Ltd	07/02/2020	Business Communication , Aptitude tests	208
AIESEC	25/01/2019	International Exchange	1
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16	14.38

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ERP	Fully	WNB/069	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	715	49847	40	11193	755	61040

Existing	64	26	0	5	0	5	33	20	0
Added	0	0	0	0	0	0	0	0	0
Total	64	26	0	5	0	5	33	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Presentations on Kahoot	https://create.kahoot.it/details/17ed2b12-8754-4e6d-b750-348c25622f32
Video On Screen-O-Caste	https://drive.google.com/file/d/1WNDegTihRLj-B940rsKi-I6qwg1W-YOu/view?usp=sharing
Interactive Video on H5P	https://h5p.org/node/794998
PPT, Videos, Document Files	https://www.slideshare.net/secret/3vEcZGAC0YpvJw
PPT Presentations	https://www.slideshare.net/dnyanvidya/basik-skills-of-english-language?qid=68c678e4-8f55-492d-a887-342881354c21&v=&b=&from_search=4
YouTube Channel	https://youtube.com/channel/UGNehSHeCui3UysWLD_RJflg
Google classroom	https://classroom.google.com/c/NTQwNzMyOTg1OTla https://classroom.google.com/c/MTUwNDA3NTAwMzda
Blogs	https://www.blogger.com/u/1/blog/post/edit/6712090361309855507/7598517051013347565 https://www.blogger.com/u/1/blog/post/edit/6712090361309855507/1601945430113672580
Videos	https://podcasts.google.com/u/1/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18.49	5.01	2.5	2.13

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

The Institution is in the educational campus of one of the schools of the Parent institution. The infrastructure of the institution is well-maintained so that students and faculty can draw maximum benefit out of them. An optimum budget is allocated yearly for the maintenance and inclusion of infrastructural facilities. Various Committees like the Purchase Committee, Library Advisory Committee, Finance Committee and the IQAC ensure that only the needed infrastructure is added on and at every level care is taken to check on the purchase of equipments for the institution. Our institution is under ISO 9001: 2015 certification. Under it, processes were structured according to the NAAC Criteria. In Criteria IV three separate processes are given Academic Process (21), Library Process (22-29) and Admin Process (30-31). Library- Library records are verified through library audit. In the audit Purchase and Receipt of Library , purchase and receipt of Library Periodicals, E-Journals Subscription, Library Membership, Library Book Circulation, Book Preservation, Stock verification and Collection of rare Books/Manuscript /Student Project reports are verified at every audit. The college has a well-equipped library with following details Books Reference Books 5194 Dictionaries 23 Encyclopaedias 27 CD DVD's 99 Journal Online Journals 19 E-Books 200 E-Resources 26 E-newspapers 13 The Students are expected to make maximum use of the library. To keep the books in Circulation and make them available to all students the withdrawal of books will be governed by the rules. Science Laboratory, Curriculum Lab- The Science lab is utilized for a practical purpose students are using movable types of equipment in an Internship school. History, Geography and Maths lab also utilized with the school on sharing basis. Sports Facility- We have a big playground and equipments to play various games and sports. Apart from Physical Director, we have special coaches for each game such as Volley ball, Basket Ball, Table Tennis, Kho Kho etc. The sports department is been strengthened by the addition of sports types of equipment such as carom board, basketball, holey ball, cricket kit, badminton etc. Computer Lab- The Institution has a computer lab with a Wi-Fi Internet facility for data entry and analysis document generation, research publications internet access and information sharing. Teachers make use of ICT facilities for curriculum transaction and research purposes. Students are also allowed to use computer/ ICT lab for their project work and to explore knowledge beyond the curriculum. The college has well equipped ICT Curriculum lab which serves as a safe place for sufficient LCD projector, laptop, instructional materials, mike system, TV, audiotapes, slides, scanner, display board, speakers, printers, stopwatch etc. as part of latest teaching aids for students. Classrooms -13 classes with Internet facility and well technically equipped classes. Daily Cleaning and maintenance of classes is done through a well-defined process. Continuous monitoring is done through checklist and record is maintained. A proper budget is planned for keeping all the support facilities maintained. Utilization and maintenance is managed under the observation of Administration. Physical infrastructure is utilized optimally through prior permission

https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-sop20192020-60fa79cdc3ac6.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Ashoka Meritorious Students Scholarship	20	45000

Financial Support from Other Sources			
a) National	SC, OBC, Rajarshi Shahu Maharaj Scholarship Bhaubeej-Scholarship, Yuva Mahotsav Funding, NSS Funding	100	2225120
b) International	NIL	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
S.D.P. on Stress Management	15/06/2019	65	Training and placement cell
Workshop on Employability Enhancement	22/08/2019	65	Talerang
Research Cell Inauguration	05/09/2019	10	AICESR Students Research Cell
Competitive Cell Inauguron	05/09/2019	65	AICESR Competitive Exam Training Cell
Child Molestation and Laws regarding Women	07/03/2020	132	ICC
SPRUCE Orientation	16/11/2019	132	Hit Bull's Eye Training Centre
Symposium on Universal Human Values	22/06/2019	132	Bahai Academy, Panchgani
AIESEC Orientation	24/08/2019	132	AIESEC
Regular Mental Well Being Sessions	27/07/2019	132	Round Glass College Wellbeing
Mentoring	31/12/2020	132	AICESR
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Free B.Ed. C.E.T. ELCT	120	120	100	65

	Crash Course				
2019	Free TET CTET Crash Course	30	30	7	7
2020	Expert Session Series by Unique Academy	30	30	10	10
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Ashoka Universal School, Sinner Barnes School and Junior College, Deolali Ashoka Universal School, Chandshi Espalier Heritage School, Nashik Kilbil St. Joseph's High School, Nashik Golden Days Universal School, Nashik Horizon Academy, ICSE, Nashik Poda	30	20	1. Kilbil St. Joseph's High School, Nashik 2. British Co. Ed. High School, Hyderabad 3. St. Thomas Bethany Convent School, Nashik 4. A. M.K. English Medium School, Nashik 5. Horizon Academy, Ozar 6. Kendriya Vidyalaya, Deolali 7. Rashtrasant Acharya Anand	10	7
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	20	B.Ed	Education	Open University, Bytco College	M.Com, M.A., M.Ed.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	8
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yuva Mahotsav	Inter Collegiate	132
Sports	College Level	132
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	First Rank in Book Talk Competition	Nil	Nil	Nil	775	Raveena Muthal
2020	3rd prize for poem writing	National	Nil	1	830	Farzeen Shaikh
2020	4th prize for poster making	National	Nil	1	830	Farzeen Shaikh
2020	5th prize for video creation	National	Nil	1	830	Farzeen Shaikh
2020	3rd prize National level poster making com	National	Nil	1	830	Farzeen Shaikh

	petition					
2019	1. 2nd prize in inter collegiate state level hindi poem competition	National	Nil	2	862	Swati Dhakate
2019	3rd prize in history of morden india quiz	National	Nil	1	862	Swati Dhakate
2019	Yuva Mahotsav- Essay, Debate ,Elocution Competition	National	Nil	4	762 , 761, 770, 769 , 760 , 755 , 787 , 756 , 767	Pooja, Priti, , Devashree, Madhuri, Heena, Nisha, Chanchal, Apurva, Archana
2019	NSS Camp- Best Volunteer	National	1	Nil	761	Priti Narsale
2020	RYIY Com petetion	National	Nil	Nil	862	Swati Dhakate
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For the overall development of the students, we at Ashoka form Student Council every year. Student union or associated student body is a curricular or extracurricular activity for students within elementary and secondary schools around the world. The student council helps share students' ideas, interests, and concerns with teachers and principal. Objectives of Student Council: 1. To facilitate students to learn about the democratic process, civic responsibility, leadership, problem solving, and teamwork. 2. To provide a platform to councils participate to in the planning of college events. 3. To enable to assist administration with various events. 4. To put forth ideas, requests, and feedback to the meetings in a democratic manner. Process of Electing Student Council- 1. The faculty member in charge of the student council acquaints the student teachers of the role and importance of student council body in the institute. 2. Student council members are selected from among the student teachers. 3. Students wishing for contesting the election are given chance to introduce themselves. 4. 4-5 members are selected. 5. Investiture ceremony is held after Council Formation. 6. Class Representative, Assistant Class Representative and Members constitute the council. Student Council During 2019-20- Name of the student Designation of the Student in Student Council Chanchal Jain -S.Y. Class Representative Anu Pavitran-S.Y. Asstt. Class Representative Deepa Kumari-S.Y.NSS Representative Reshma Singh-S.Y.Sports Representative Kashmira Kanojiya-S.Y.Cultural Representative Madhuri Sonawane-S.Y.Member Sheetal Rathi-F.Y. Class Representative Babita Prasad-F.Y.

Asstt. Class Representative Swati Dhakate-F.Y.NSS Representative Rutuja Deshmukh-F.Y.Member Working of Student Council- 1. They work in close association with the faculty in charge and principal. 2. All the activities in an academic year are conducted with the help of student council members and other students. 3. Student Council arranges various celebrations and events in consultation with the class, thus creating opportunities for all student teachers to come together. 4. Student Council Members are also key members of Academic Committees, such as, Assembly, Internship, Academic Calendar Planning and Practicum Completion. 5. Some of the activities of the student council that cater to the diversity of student teachers are talent's day, cultural celebrations, excursions and picnics, Club Activities, Extension Activity, Yuva Mahotsav, Indrdhanushya, Research Paper Presentation Competition, Placement Drive, Parent Teacher Meet. 6. Student Council plays an important role of leadership during various mandatory activities like Anti Ragging Form Filling. 7. Student Council representative are the members of grievance cell. Every month, a meeting is held to address the grievance put forth by the students, if any. The grievance is resolved accordingly. 8. Student Council are the members of College Development Committee 9.The Council takes initiative during placement drive,outreach activities,NSS Camp,Internship Program,Library Committee Meetings,ICC meetings ,Research Activities. 10. Due to Council various skills is in built among students such as Leadership skill,communication skills,Administrative skills which enhances the students personality. 11. This year the college has conducted national Conference on Recent Trends in Education with the support of active participation of student councils. Overall, the Student Council helps in smooth functioning of the College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Ashoka Education Foundation's Ashoka International Centre for Educational Studies and Research (A.I.C.E.S.R.) was established in 2008. The college is NAAC Accredited and I.S.O. 9001:2015 Certified. Its Alumni Association was established in 2012-13 and was named as 'Kshitij'. The Alumni Association got registered in the year, 2019-20. Objectives: 1. To build a strong connection between alumni and college. 2. To acquaint the students with the new changes that has happened in the new normal to make them more skilled in the present and future scenario. The Alumni Association at AICESR is registered at the Charity Commissioners' Office. The Date of receipt of Certificate is-7th June, 2019. The Alumni Association is named as Kshitij. The Members of the Alumni Association are- 1. Rabab Bhagat-President 2. Snehal Jadhav-Vice-President 3. Simar Ahluwalia-Secretary 4. Aasiya Peerzada-Jt. Secretary 5. Meenal Joshi-Treasurer 6. Ashwini Shetty-Member 7. Neelam Kapadia-Member 8. Shagufta Patel-Member 9. Krishna Patel-Member The Patron of the Alumni Association are- 1. Prof. Priti Sonar, T P Officer, AICESR. 2. Prof. Samruddhi Chepe, Alumni Program Incharge 3. Mr. Rajesh Savadekar- Sr. Admin Officer, AICESR. The Alumni Association is involved with AICESR through following - 1. Alumni are connected with us through what's App group. 2. Alumni are recognized for their outstanding achievement. 3. Alumni Meet is planned once in a year. 4. Alumni are called as Judge/ Chief Guest/Guest of Honour for different events of college. 5. Alumni are shared college happenings posted on the group and facebook. 6. Alumni are Facebook Friends of the faculty to get connectivity on the social media. 7. Outstanding alumnus information and their achievements are posted on the college website. 8. Alumni are also given information about add on courses and they are also part of Value Education, M.A. Education. 9. Alumni are invited as Judge for prestigious RYIY Competition. 10. Alumni are invited for National Conference/Seminars. 11. Alumni are given assistance for

placement. 12. Alumni are given Library facility. 13. Alumni inform us whether there is vacancy in the schools where they are serving. 14. Alumni Registered at Charity Commissioner. 15. Alumni help our students in the schools when they go there for Practice teaching and internship. 16. CTET/ NET/SET form assistance. 17. Competition guidance for the current students by the alumni who had earlier participated in the same competition is facilitated. 18. Admission related information is shared with alumni, so that through their contacts, we get admission. 19. The college monthly E-Bulletin is circulated to alumni for their reference. In the year, 2019-20, following activities were carried out for the alumni- 1. Attended online Convocation Ceremony of 2017-19 Batch and Alumni Monica Kumari won Gold Medal January, 2020. 2. Ashoka Education Foundation's, AICESR celebrated its 10th Alumni Meet, on Saturday 15.02.2020. Dr Priya Aher mam was the chief guest for the event. She delivered a lecture on Techniques of Teaching Learning. President of Alumni Association Kshitij, Prof. Rabat Bhagat and Treasurer Prof. Simar Ahluwalia were also felicitated during the event.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Expert sessions 2. Workshops on modern teaching techniques 3. Educational movie screening and discussion over the same 4. Games 5. Participation in campus placement drive

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic Committee Distribution: Ashoka Education Foundation's, Ashoka International Centre for Educational Studies and Research, Nashik, has the vision of excellence in education through need based, holistic approach for self exploration and global citizenship without losing the ethos of Indian culture. Institute is trying to implement the vision in all planned activities. Management and teaching staff focus on the vision of the institute in every event which are organized by the institute in the academic year. Students are putting their efforts to fulfil the objectives of the B. Ed. course with the same zeal. Students are trying to fulfil the vision and mission of the institute. Institute is following the mission to help prepare outstanding educators through innovative teaching learning strategies, skill development and the effective use of technology in an environment that values, diversity, individuality, and mutual respect for the free exchange of ideas with an emphasis on service to community. Periodical meetings for improvisation if required in academics take place under the guidance of Hon. Chairman Sir, Secretary, Director, Administrator and Principal of the institute with the staff. Decentralization is the heart of Institution. We believe in equitable distribution of the work on the basis of interest and potential of the human resources. The institution functions with the help of various committees Academics as well as non-academics. In all these committees, Key Responsibility Area is clearly defined and stated for the individuals to understand their roles and responsibilities. Under these committees' student representatives also play a significant role. Rather right from the preparation of the Academic Calendar, their opinions are considered. While distributing the committees to

the students, their opinions are considered. There is a strong bonding which is established between Management, Faculties and Students through Decentralization of work. ISO Process: AICESR Institute is ISO 9001:2015 certified in which auditors, auditees, process owners they are called MR (management representative). ISO audits are conducted not for fault finding but for the fact finding. Internal audits conducted twice in a year and surveillance audit is conducted once in a year by the external auditors. All faculty members are auditors, auditees and process owners. One of the faculty members is work as ISO coordinator who does the planning of internal audits and external audits. All process owners prepare the files of their respective processes and prepare the event reports, related documents. The hierarchy of the institution includes Top Management followed by Director Then Principal followed by Coordinator.

Major responsibilities such as I.Q.A.C., N.S.S. are having different coordinators to ensure proper justice to the duties. The institution runs Value Education course which is also governed by one of the faculties who acts as coordinator to that course. All committees work hand in hand and carryout the working of the committees successfully. Committees comprise of the in - charge and other staff members and students. They design and work out the academic programs. They are given freedom to chalk and plan their activity in a creative way for conducting the curricular and co-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Centralized admission process takes place through online registration for appearing B.Ed. CET/ELCT. To facilitate the appearing for CET, the institution organises Free B.Ed. CET ELCT Crash Course. After the declaration of result of CET, eligible candidates are required to fill the preference form. Candidates can give a maximum of 3 institutes as their preferences. According to the merit list, candidates are allotted to the institute in the first, second, third, fourth and spot round. Candidates fill the admission form of the institution. Candidates go through two levels of counselling sessions held in the institution. At the first level forms are scrutinized thoroughly for any anomalies/ discrepancies. At the second level, verification are done and candidates are given advice on the selection of methods.
Industry Interaction / Collaboration	Service Industry- The institution is associated formally with about 15 top most schools for Practice Teaching and Internship and MOU has been signed with them. The Institute has active Training and Placement Cell in regular contact

with schools for student teacher training and academic enhancement. These schools are invited for the Placement Drive and through campus drive students are placed. Principals of these schools are invited for giving guest lectures. Collaboration-The institution has received Collaboration Award from Bahai Acdemey, Panchgani. Also the institution has hosted Yuva Mahotsav in collaboration with SNTD Women's University, Mumbai. International Organization, Heartfulness collaborates with the Institute for promoting peace through meditation. Ashoka Mentorship is also provided for enhancing professional capability of students and it is done with the collaboration of Ashoka House, Ashoka Universal School and Ashoka Jr. College. Institute has done collaborative activities with Rachana trust, Adharashtram, Radha Keshav Old Age Home and Vikas Matimand School for developing social values and commitment.

Human Resource Management

Human Resource is considered as the foundation of the Institution. For development of HR, the management has an interaction with faculty on one to one basis and faculty individual, institutional and professional goals are discussed for short term (1year) as well as long term (5 years). To assist them to achieve their goals, Faculty Development Programs are organised. The institution sponsors the faculty for attending Seminars, Workshops and Conferences. Various welfare practices are followed by Management for the faculty. Such as meal facility, concession in tuition fees to staff's wards, Medi-claim to staff and family are followed. Leave Policy is implemented for teaching and non teaching members institute gives Diwali gift to all employees.

Library, ICT and Physical Infrastructure / Instrumentation

Library-Library services are computerised through SOUL and ERP Software. There is an increase of 121 books in number of books as well as titles in the library. Library also has National and International Journals. We have initiated Book Bank Scheme, Literary Events Competitions for overall development of students as a teacher. E-bulletin is the special

initiative of the department of Library. Internet facility is available in library for e- references. ICT-Well equipped computer lab with internet connectivity is made available to the students for self study as well internet browsing. All the staff members, admin members are provided with independent PC with internet connectivity. Physical Infrastructure- The Institution has State of the art infra facilities. All the classrooms are well equipped with required resources. For safety and security the whole campus is under CCTV surveillance. Lift facility, Infirmary, Canteen, Rest Room, Multipurpose A.C. Hall are the salient features of the campus.

Research and Development

The institution has always laid thrust on research related activities. To boost the same spirit amongst the faculties, this year Staff Academy has been started. Staff Academy is one of the new initiatives started for Research and Development activities. The faculty motivates students for the Research activities. Our students presented papers at State Level, National Level Conferences. The Student Development Program grooms students for their profession through sessions on Confidence Building, Presentation skill etc. Faculty Development Programs are carried out periodically for updating faculty proficiency. Students participate in research work like Disha Cell wherein selected students carry out minor research under the guidance of mentor. Students Faculties participation in Research Conference/seminar/Webinar, College National Conference and National Level Educational Quiz etc. Students participate in National, International, State level conferences to enrich their research knowledge.

Examination and Evaluation

Evaluation is done continually and comprehensively. Apart from the University Semester End Examination, evaluation is done on regular basis. For Theory, monthly test, Prelim examination, seminar, assignments are conducted. For Prelim examination, coding is followed to ensure removal of Halo Effect. For Practicum, students are distributed in groups wherein 3

kind of feedback is given i.e. Peer Feedback, Teacher Feedback and Self Reflection. Their computer competency and language is also judged in the beginning of the year and accordingly training is rendered. For overall personality development too, evaluation is done to make them work ready.

College prepares Elite Club and Remedial Club on the basis of students previous year's percentage for guiding students as per their requirement in preparation of examination. Apart from this Google Test and Expert Sessions are also organised and conducted for the good result in examination. Our student Ms. Monica Kumari grabbed Gold Medal, and Ms. Rohini Dhikale and Ms. Jyoti Kale received the third and fourth rank respectively in SNT Women's University Exam and other all students qualified in first class. In Examination, apart from this institute gives additional guidance of Competitive exams with regular exams to develop the competitive attitude of students - TET, CTET, NET, SLET etc.

Teaching and Learning

Being a Teacher Education Institute, focus is on continual improvement of Teaching Learning and Evaluation. Following the syllabus prescribed by the University, subjects are distributed in a formal meeting and as per the interest and expertise of the faculty. Immediately after that, Micro Plans are prepared, which considers the lectures for Teaching, Revision Session, Assessment Session, Remedial Teaching, University Paper Solving, Extra Topic covered, Topic Identified for Guest Lecture and Feedback Sessions. The Micro Plans, Handouts and PPT are shared among the students with hard copy in the library. Every faculty maintains a course file which includes micro-plan, Syllabus, question bank, hard copy of the notes and attendance sheet of the students. Various strategies like Flipped Classroom, Constructivism and Brain Storming etc have been used. All classrooms are well equipped with ICT. Faculty members are uploading the study material, demo videos on You tube channel. Faculty members are using online platform like ZOOM, Google Meet, and Google Classroom, Microsoft Teams for the overall development of students.

Faculty members use Cooperative Teaching and Remedial Club, Elite Club add value to it.

Curriculum Development

The curricular development is the most important area in teaching - learning process. It is an on-going process that answers the question as to what, why, how, how much and, how to know if objectives are achieved. Syllabus is adopted as per the directions of the SNDT Women's University, Mumbai. Apart from the syllabus prescribed by the University, focus is laid on all round development of the personality also. To achieve the same, many programmes like Spoken English Classes, SDP, Club Activities, Extension Activities, Field Visits, Celebration of National Days, Monthly Evaluations, Seminars, Assignments become an integral part of the curriculum. Spoken English Course was considered as Best Practice of the Institution. In Curriculum Development many things are conducted by Institution beyond the University Syllabus as per feedback received from many Stakeholders- School Principals, Parents, Teachers, Students etc. Major Responsibilities such are Examination, Placement, Practice Teaching, Admission, Internship also included in curriculum development. In Curriculum development and curriculum framing with Principal our faculty members have also been involved. Mentoring, Mentorship, AISC, Competitive Exam play vital role in students' development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Students Admission takes place through CAP Round. The various form filling processes, University mandatory documentation work is done through the technology. Counselling cell and admission committee help students for the admission process. Students are distributed methods with the help of counselling team. Mentors are distributed to the students immediately after admission process is over. All problems gets solve with the help of mentor.
Examination	ISO defines its process for concurrent evaluation and university evaluation. One of the academic

	<p>objective of ISO is increased the no. of students in distinction. Immediately after the admission of the students they are categorised in O, A, B, C, D category on the basis of the entry marks. Teachers give commitment and match it with actual result and make the plan of action for further improvement of students. Monthly test, prelim examination, evaluation through seminar is regular practices used under examination. University question paper solving, revision, remedial teaching and feedback enable for achieving good results.</p>
Planning and Development	<p>The Planning part is completely done with the assistance of the technology. The Micro plans of teaching are prepared in the beginning of the semester which is shared with students through common mail id. The Institute uses ERP Sero soft to share notes, PPT's, micro plans with students and taken attendance. Similarly PPT and Handouts are also shared in soft form. Common Mail ID, Common sharing, Class common Whats App Group, Academic Calendar is also shared with students.</p>
Administration	<p>The college administration is done mostly through the e governance. The monthly reports comprising of Faculty Performance Report, Teaching Report, Attendance Report, SDP Report, Activity Report, Mentoring Report etc. are shared with the Management through a Google Drive. The Staff Academy, a new initiative by Management started with aim to promote Research, is also having all the related details on the Google Drive.</p>
Finance and Accounts	<p>Finance and Accounts are maintained in the Tally Software. The periodic audit is carried out and the reports are prepared.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs. Shubhada Dukle	Participated in International	Nil	1000

		<p>FDP on "Libraries Responses to COVID-19 organized by BMKKRC AND SHPT SCHOOL LIBRARY, SNDT WOMENS UNIVERSITY. •Two Days National Conference on Recent Tre</p>		
2019	Dr. Monali Kakade	<p>• Attended online NSS Training on Covid -19 By UNICEF 23rd April 2020. •Two Days National Conference on Recent Trends and Innovatice Practices in Higher Education organised by AICESR on 14th an</p>	Nill	1000
2019	Mr. Ganesh Wagh	<p>• Attended International E- Conference on "Strategies Challenges in Higher Education during COVID-19 Lockdown Period in India with reference to the World" organized by Government Vidarbha Institute of Science Humanities, Amravati, India on 15th - 1</p>	Nill	1000
2019	Mr. Ashish Gurav	<p>• Presented and published research paper in National webinar on EFFECTIVENESS OF FLIPPED</p>	Nill	1000

		CLASSROOM STRATEGY ON PROBLEM SOLVING ABILITY OF STUDENTS OF STANDARD EIGHT organized by St. Teresa's Institute of Education, Santacruz, Mumbai on 19/05/2020 t		
Nil	Mr. Dnyaneshwar Darade	Two Days National Conference on Recent Trends and Innovatice Practices in Higher Education organised by AICESR on 14th and 15th December, 2019	Nil	2130
2019	Mr. Naresh Sawant	Participated Presented paper in International conference on "Sustainability Innovation in higher Education, commerce, Management Sciences" at Arts, Commerce Science College, Narayangaon on 20th February, 2020	Nil	2200
2019	Mrs. Savita Shinde	Completed TEACHER'S MENTAL ABILITY, GENERAL KNOWLEDGE AND APTITUDE TEST successfully on 5/24/2020 with score of 68 •Two Days National Conference on	Nil	1000
2019	Mrs. Sarita	Successfully	Nil	2200

	Verma	completed Two Weeks National Level Workshop on ONLINE and Blended LEARNING arranged by SNTD Women's University Mumbai from 9th to 21st March, 2020. • Participated in International E-panel Discussion on Line Learning and its positive an		
2019	Dr. Santosh Rukari	Member of Maharashtra Bal Shikshan Parishad • Successfully Completed Refresher Course on Teacher and Teaching in Higher Education organized by Faculty Development Centre SPPU, Pune on Swayam online platform.	Member of SarvajanikVachanala • Life Time Member of CTEMember of Maharashtra Bal Shikshan Parishad	3135
2019	Dr. Priti Sonar	Member of SarvajanikVachanala • Life Time Member of CTEF(Member of Maharashtra Bal ShikshanParishad • Life Time Member of Granth Express • Successfully completed MOOC on Development of 21st Century skills through education (01) (Learning and Innov	•Member of SarvajanikVachanala • Life Time Member of CTEF(Member of Maharashtra Bal Shikshan Parishad	4000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	F.D.P. on My Idea	Nil	21/02/2020	21/02/2020	10	Nil
2020	Refresher Training Program for Faculty for ASHA Course	Nil	20/06/2019	24/06/2020	4	Nil
2019	Symposium on Universal Human Values	Nil	22/06/2019	22/06/2019	10	Nil
2019	Monthly Report Mechanism, QAG Activity wise Meetings	Nil	05/06/2019	05/06/2019	6	Nil
2019	F.D.P. on Spruce, Round Glass Well being and Daily Log Book Mechanism	Nil	27/06/2019	27/06/2019	10	Nil
2019	F.D.P. on Thinking , Stress Buster Games, Certificate Distribution to Faculty whose result is 100 and who had 'O' Grade	Nil	29/06/2019	29/06/2019	10	Nil

2019	F.D.P. on -Mentorship to AISC students	Nil	12/11/2019	12/11/2019	10	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
F.D.P. on My Idea	11	21/02/2020	21/02/2020	01
F.D.P. on -Mentorship to AISC students	11	12/11/2019	12/11/2019	01
F.D.P. On Thinking Stress Buster	11	02/10/2019	02/10/2019	01
F.D.P. on Universal Human Values and Participatory Learning	11	12/08/2019	12/08/2019	01
F.D.P. on Spruce, Round Glass Well being and Daily Log Book Mechanism	11	27/06/2019	27/06/2019	01
Orientation to Faculty and Staff about NAAC QMS Synchronized Manual	11	26/06/2019	26/06/2019	01
Symposium on Universal Human Values	11	22/06/2019	22/06/2019	01
Refresher Training Program for Faculty for ASHA Course	5	20/06/2019	24/06/2019	03
F.D.P. on - • Monthly Report Mechanism • Functional ERP • QAG Activity wise Meetings • Year Wise Plan	11	05/06/2019	02/10/2019	01

Successfully Completed Refresher Course on Teacher and Teaching in Higher Education organized by Faculty Development Centre SPPU, Pune on Swayam online platform	1	16/02/2019	16/02/2019	01
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	11	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Wards Concession in fees of the employee, funding for attending seminars, conferences and workshops, Medi claim policy for faculty members, Provident Fund, Leave for Examination, Ph. D. Course Work, special leaves such medical emergency, marriage leave, sad demise of family member, Faculty Development Programs, Duty leaves for attending conferences, workshops, seminars, short term courses, refresher courses etc., Birthday Gifts, Diwali Gifts are given every year.	Medi claim, Provident Fund, Admin Development and Support Staff Development Program	Ashoka Scholarship, Book Bank Facility, Canteen Facility, Infirmary, Sponsorship for participating in competitions and other Activities, Student Development Programs.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audits in Ashoka are conducted with the objective of fact findings and not fault findings. Transparency is the heart of audit process. The accounts of the college are maintained and audited regularly by the chartered accountant. The institution has computerised its financial management system and all the accounts are managed by the tally software. All the details of income and expenditure are stored with the help of tally software. All the financial statements and pay sheets are prepared using the computer. The C.A. of the

institute undertakes internal audit. All heads are checked and verified by the firm. The financial documents and receipts are produced for scrutiny and all that is needful regarding the maintenance of accounts is completed within stipulated period of time. Ashoka International Centre for Educational Studies and Research, Nashik is one of the best colleges in Maharashtra wherein internal and external financial audits are conducted regularly. Institution conducts internal and external financial audits regularly Response: The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through Principal. External audit is conducted once in every year by an external agency. External Chartered Accountant conducts audit once in every year. The mechanisms used to monitor effective and efficient use of financial resources are as below: 1. Before the commencement of every financial year, Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. 2. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. 3. The expenses will be monitored by the accounts department as per the budget allocated by the management. 4. The depreciation costs of various things purchased in the preceding years are also worked out. Process of the internal audit: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S. N. D. T. Women's University, Mumbai	80000	Yuva Mahotsav
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6.4.3 – Total corpus fund generated

101000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	TUV Nord	Yes	Management Representative
Administrative	Yes	TUV Nord	Nil	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

•Sports Day Celebration organized on 1st February, 2020 132 students attended it in which B.Ed. Part I 68 and B. Ed. Part II 64 •Yuva Mahotsav Event organized on 14 September, 2019 • Parent Teacher Meet organized on 28th March, 2020

6.5.3 – Development programmes for support staff (at least three)

1 Disaster Management Training 2 Meditation Sessions 3 5S Training 4 Training Sessions, 5 FDP, 6 Skill Development Training Programs, 7 Every year 1st May, International Workers' Day is celebrated including the cultural program in presence of Secretary, Director and Administrator of the foundation.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Started with Certificate course in Value Education. We received Collaboration award too for the same 2. Student Research Cell, 3. Competitive Exam Cell, 4. AICESR Training and Placement Cell

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Registration of Alumni Association	07/06/2019	07/06/2019	07/06/2019	30
2019	ISO Surveillance Audit	26/09/2019	26/09/2019	28/09/2019	13
2019	Two Days Multidisciplinary National Level Conference	14/12/2021	14/12/2019	15/12/2019	300
2020	State Level Rising Youth Icon of the Year(RYIY) Competition	02/01/2020	02/01/2020	02/01/2020	45000
2020	ZOOM sessions on Competitive Exam guidance	17/02/2020	17/02/2020	26/02/2020	200

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2019	1	1	06/06/2019	1	Environment Day Celebration	Environment Awareness	145
2019	1	1	11/06/2019	1	Anti Tobacco Oath Campaign for school student	Health awareness	34
2019	1	1	08/07/2019	1	Tree Plantation Drive with Bhonsla Military School	Environment Awareness	10
2019	1	1	20/07/2019	1	Tree Plantation Drive with Samsonite Company at Khambale village	Environment Awareness	51
2019	1	1	03/07/2019	1	Science and Social Science Exhibition for 3rd August, 2019 Ashoka Universal School student	Welfare Contribution	70
2019	1	1	27/08/2019	1	Donation Camp for Sangali Flood Affected people	Welfare Contribution	141
2019	1	1	01/09/2019	1	Visit to Rachana Trust	Health and Environment Awareness	141
2019	1	1	14/09/2019	1	Regional Yuvamahotsav	Talent Search	145

2019	1	1	14/12/2019	2	Multidisciplinary National Conference on Recent Trends In novative Practices In Higher Education	Welfare Contribution	145
2019	1	1	Nill	1	Visit to Vikas Mandir Special Children's school	Welfare Contribution	145

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
QMS MANUAL	01/06/2019	The Institute decided to go for re certification of Quality Management System. The Institute was awarded with I.S.O. 9001:2015 certificate. Quality Policy was decided and Quality Objectives were chalked out. The process was defined and written for admin, library and academic. Every six months , the Internal Quality Audit is carried out. The Surveillance Audit, done by external agencies is carried out once a year. The outcome of the Audit is communicated to the Management through Management Review Meetings. The MRM provides a good platform to make the Management understand the actual working of the Institution against Objectives.
Code of Conduct for Student	01/06/2019	Students are oriented about the code of conduct of the university and institution. In the

Application form of admission a few information about discipline is included. In the starting of academic year principal sir's orientation about the code of conduct is organized. Course Co-ordinator, Class teacher and Discipline In-charge takes follow up of student disciplines. In mentoring meeting regular follow up is taken by mentor if any issue occurs mentor counsels students. Disciplines, attendance, Practicum Submission and related issues are monitored. If any issues it is addressed by Mentor and Principal.

Code of Conduct for Faculty

01/06/2019

Faculty induction program for new employees is organized to make aware about code of conduct. A copy of code of conduct is displayed on staff room notice board for reference of faculties. Faculty prepares their own micro plan for teaching which is approved by Management. Faculties plans, executes and analyse the given tasks and assignments time to time in continual evaluation sheets. Faculties maintained their subject wise attendance record in ERP. Faculties also plans remedial lectures for slow learners before exams. Faculties were assigned as a mentor for guiding and motivating students. Monthly report is shared with authorities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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International Yoga Day Celebration	21/06/2019	21/06/2019	145
Independence Day Celebration	15/08/2019	15/08/2019	145
Teachers Day Celebration (Birth Anniversary of Dr.Sarvapalli Radhakrishnan)	05/09/2019	05/09/2019	145
Mahatma Gandhi Jayanti	02/10/2019	02/10/2019	145
Reading Inspiration Day- Book Talk	15/10/2019	15/10/2019	145
Birth Anniversary of Educationist Shree Gijubhai Badheka	15/11/2019	Nil	145
Sustainable Development Session	21/09/2019	21/09/2019	145
Constitution Day Celebration	26/11/2019	26/11/2019	145
Savitribai Phule Birth Anniversary Balika Din Celebration	03/01/2020	03/01/2020	145
Republic Day Celebration	26/01/2020	26/01/2020	145
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Solar Panel Installation ? Green India Drive -Donation of saplings by students and faculties on their birthdays. ? Best out of waste activity conducted. ? Plastic-free campus ? Use of ERP to implement paperless office

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I -Employability Enhancement Cell (CCE) • Introduction Ashoka Education Foundation's Ashoka International Centre for Educational Studies and Research was established in 2008. This is ISO Certified NAAC Accredited Minority institution. The college has several cells for the all round development of students. One of the most important cell is Employability Enhancement Cell also named as Training and Placement Cell. This cell plans many students centric activity for the development of students' skills and help them to become more employable. These sessions, guest lectures are based on the need of the students as well as the requirement of the employer. This cell also looks after the placement of students. AICESR students are placed at different states of India and across the India at different positions. In all this Training and Placement Cell has played an active role. • Goals : 1. To identify required skills for Employability Enhancement. 2. To develop need based SDP Programme. 3. To implement SDP for increasing employability skills of students

teacher. 4. To organised placement drive for increasing percentage of placement. • The Context: Through years of experience, it is realized that sometimes even scholastically decent students are not able to fetch good jobs in campus placements, due to practical knowledge and expectation of school from the teacher. This gap between curriculum and required skills for employability has been identified through interaction and feedback received from employer during placement activities. In current scenario, It has become essential to bridge this gap and guide students to develop necessary skill set (soft skills as well as technical skills) for better prospect of placement for the same employability enhancement cell is working on following points- A. Employability enhancement cell focuses on the enhancement of the employability skills of the students apart from regular academic development. B. It aims at increasing levels of understanding of the concepts and practical implementation of knowledge along with their research aptitude. C. It would help in holistic development of the students making them thinkers. D. To bridge the gap between the theory and practical knowledge. • The Practice : ? Flow of Operation ? SWOT Analysis ? Identification of weak area ? Preparation of SDP Calendar ? Implementation of SDP ? Conduction of Placement Drive as per schedule ? Preparation of Placement Brochure ? Step 1: SWOT Analysis - In AICESR after admission process we are organizing expert session on SWOT analysis to give information to students regarding how to identify strength, weakness, opportunities and threats of their own. ? Step 2: Identification of weak area- After the expert lecture student prepared their own SWOT analysis and discuss that with mentors. After collecting all students SWOT analysis the area where most of students are found to be lagging are identified and according to that topics are decided for training to enhance employability skill. ? Step 3: Preparation of SDP Calendar - After identification of topics whole year plan was made for the execution of different activities which called SDP calendar. Planning activities as per the need identified are incorporating in the academic calendar. Under employability enhancement cell Principal Talk, Training by different expert, Session by experts on different skills, Personality Development programme were arranged for students. ? Step 4: Implementation of SDP- Conduct the execution of training activities as per schedule given in SDP calendar. Activities like Principal Talk, Expert session on different employability skills, workshop on C.V. preparation Mock interview, 15 days Personality Development Course through Naandi Foundation and Mahindra Pride Classroom, Mock demo etc. were arranged through employability cell, after each activity feedback is taken from the students. ? Step 5: Conduction of Placement Drive as per schedule - As per schedule in SDP calendar invitation letter is send to the schools. After confirmation from school placement drive is arranged in campus. As per school requirement students demo schedule is prepared and share with students, continuous follow up is taken from each school till the final placement. ? Step 6: Preparation of Placement Brochure- Preparation of placement brochure with placed student's information and uploading placement brochure on Website. • Evidence of Success: Employability Enhancement Cell works to enhance percentage of placement. AICESR keeping 100 target of placement following is the details of placement in year 2019-2020-

Sr.No	Name of the Student	Name of the school where student placed	Year
67.	Sangita Khatri	Barnes School and Junior College, Deolali	2019-20
68.	Anu Pavitran	Ashoka Universal School, Sinner	2019-20
69.	Reshma Singh	Ashoka Universal School, Chandshi	2019-20
70.	Chanchal Jain	Espalier Heritage School, Nashik	2019-20
71.	Devashree Kulkarni	Kilbil St. Joseph's High School, Nashik	2019-20
72.	Vimal Chandel	Golden Days Universal School, Nashik	2019-20
73.	Apurva Kank	Horizon Academy, ICSE, Nashik	2019-20
74.	Madhuri Sonawane	Horizon Academy, ICSE, Nashik	2019-20
75.	Heena Sayeed	Horizon Academy, ICSE, Nashik	2019-20
76.	Rinku Gade	Horizon Academy, ICSE, Nashik	2019-20
77.	Pooja Palod	Ashoka Universal School, Chandshi	2019-20
78.	Shivani Mishra	Golden Days Universal School, Nashik	2019-20
79.	Seerat Nadaf	Podar International	

School, Igatpuri 2019-20 80. Neelam Ankolekar Gems International School, Nashik 2019-20 81. K. Shree Ramya British Co. Ed. High School, Hyderabad 2019-20 82. Manisha Daware St. Thomas Bethany Convent School, Nashik 2019-20 83. Kashmira Kanojiya Ashoka Universal School, Nashik 2019-20 84. Trupti Virgavkar A.M.K. English Medium School, Nashik 2019-20 85. Ravina Muthal Horizon Academy, Ozar 2019-20 86. Deepika Dethe Holy Flower English High School, Nashik 2019-20 87. Harini Joshi Ashoka Universal School, Nashik 2019-20 88. Deepika Singh. Kendriya Vidyalaya, Deolali 2019-20 89. Jayashree Kathe Rashtrasant Aacharya Anand Rishiji School, Nashik 2019-20 90. Manisha Patil Army Public School, Nashik 2019-20 91. Garima Thakur Ashoka Universal School, Sinner 2019-20 92. Rupa Bahot Darshan Academy, Nashik 2019-20

Problems Encountered and Resources Required: 1. Good resource person for training. 2. Support from English Medium School. 3. Time availability for effective implementation of SDP. 4. Student support on time. Resources - Technological Support 2. Seminar Hall 3. Conference Room 4. Help from Support Staff • Best Practice II - Competitive Exam Cell • Introduction Ashoka Education foundation is committed to impart need based and practical education and we are committed for holistic development of students. Competitive Exam Cell is catering the need of students to prepare for competitive examinations. This cell is include the tasks like - analyse the need and interest of student teacher, motivation, awareness about procedure of different exams and steps of examination, methodology of studies, guidance for examination, continuous mentoring and feedback about competitive examination. • Goals - 1. To analyze the need and interest of students about various competitive examination. 2. To classify students according to area of interest with reference to competitive examinations (UPSC, MPSC, SSC, RRB, IBPS, NET/SET, CAT/XAT/CMAT/CET/CTET, KVS etc.) 3. To create awareness among students about various competitive exams. 4. To explain procedure and steps to apply to various examinations. 5. To make student competent with set of abilities and skills require through various guidance sessions for achieving success in competitive examinations. 6. To provide resources and facilities (like library, e- library, reading room, Magazine, bulletin to students • The context- 1. This cell is tried to cover all competitive examinations conducted by government of India, State government, Semi government and autonomous bodies. 2. This cell will cover all students admitted at AICESR. 3. This cell will provide facilities and resources to all competitive exam aspirants. • The Practice • Step-1- Introductory session for competitive exam and cell. • Step-2- Awareness session about various competitive exams • Step-3- Registration of students. As per own interest in exam. • Step-4- Need and interest analysis of students. • Step-5- Make What's app group. • Step-6- Classification of students according to area of interest with reference to competitive examinations. • Step-7- Motivational and inspirational sessions of achievers of competitive exams. • Step-8- Awareness sessions about competitive examination like process to apply, syllabus, and details of examination. • Step-9- Subject experts' sessions and expert workshops on content, tricks and study method. • Step-10- Old question paper solving. • Step-11- Mentoring and feedback session. • Step-12- News and Media publication. • Step-13- Felicitation of Achievers by the hands of management or renowned officers. • Evidence of Success- Neha Ranjan CTET 2019 Archana Kumari APS (Army Public School) 2019 Jayashree Sonawane CTET 2019 Nasrin Fatema APS (Army Public School) 2019 Nasrin Fatema CTET 2019 Prachi Bais APS (Army Public School) 2019 Prerana Ratwani CTET 2019 Swati Nalli CTET 2019 Gunja Gupta CTET 2019 Shipra Mittal CTET 2019 Miss Beauty CTET 2019 Bhavana Sharma CTET 2019 Sushma Randive CTET 2019 Miss Manali Jain UPSC CDS, IBPS, LIS Assistant, RBI Clerical, AFS 2020 Madhuri Shirsath SET in English 2020 Anjali Shrivastav CTET 2020 Swati Dhakate CTET 2020 Vijayata Sharma CTET 2020 Priyanka Kumari CTET 2020 Aarti Mahuli CTET 2020 Preeti Sasane CTET 2020 Savita Karotiya CTET 2020 Tamana Rijhwani CTET 2020 Anu Pavithran CTET 2020 Reshma Sing CTET 2020 Jyoti Kale CTET 2020 Nayana Jadhav APS 2020 Gunja Gupta APS 2020 Tamana Rijhwani APS

2020• Problems Encountered and Resources Required: 1. Less Time Availability. 2. Vast curriculum of B.Ed. 3. More Time Requirement for skill preparation. 4. More focus of student on practical completion. 5. Availability of good quality English books. 6. Availability of good resource person.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.aef.edu.in/aicesr/pages/best-practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Ashoka International Centre for Educational Studies and Research is a college of education offering B.Ed. Course. It is affiliated to S.N.D.T. University, Mumbai and is recognized by National Council of Teacher Education (N.C.T.E.) and Maharashtra Government. It prepares students for a Degree of Bachelor in Education (B.Ed.). It is a private, permanently unaided college belonging to linguistic minority - Hindi. The institute has completed 8 years of existence. It believes in imparting quality teacher education and is known to provide the best facilities to the students. It provides value based innovative teacher education. It stands for excellence in education and tries to develop techno savvy, skilled teachers. The Institution is ISO 9001:2015 certified and has well defined Admin, Academic and Library processes. The Vision of the Institute- "Excellence in education through need based, holistic approach for self exploration and global citizenship without losing the ethos of Indian culture." The above Vision statement is brought into real through efforts of Management, Faculty and Non Teaching Staff at AICESR. The Institute has made its mark in the society as one of the best Institutes only because of the sustained efforts of all the elements involved with the Institute. The students of AICESR show great results in academics at university level. Not only academics, but the students regularly participate at Inter College Level, University Level, State Level competitions. The students have bagged multiple prizes at these competitions. The institution has shown its distinctiveness at NSS also. All the activities prescribed by the Student Welfare Department of University are followed by the Institution. The Cashless Transaction Drive, Green India Drive, Swachha Bharat Abhiyaan etc are practised at AICESR. The Rural Service Camp of the NSS was a major distinct achievement of the unit. The rural population of the Moha Village where the camp was organised was benefitted to a great extent. The placement of the students is 100 at AICESR. The Spoken English Classes, The Mentoring Program, Student Development Program, Dedicated Sports Periods, Serving Community through Extension, all are focused towards all round development of the students. The faculty is promoted to participate at various Seminars/Conferences/Workshops by Management. The College is having State of the Art Infrastructure which is maintained effectively. As an effort for Green India, the Solar Panels have been erected on the open area on the terrace of the Institute. It is a practise to plant trees at the birthdays of the staff and students. To provide holistic value based education and inculcate abilities so that the students are well groomed in knowledge, skills and values to have the ability to face the challenges of the corporate world and life. The Institution is developing through adding various add on courses such as EPDP, Value Education Course, etc. The Institution has strong linkage with the Practise Teaching School, Rachna Trust, Heartfulness, Bahai Academy and other institutions. The strong linkages are helpful for the Institution to establish brand Ashoka in the fraternity. The Institution hence has been dynamic and ever evolving with highly committed visionary Management, dedicated faculty, hard working students and strong vision for developing Global Citizens. Institutional Distinctiveness- ?

Institute provides holistic education to develop skills, knowledge and values through well structured curriculum and instructions. ? Institute strictly follows academic calendar and covers 100 syllabus by following previous years question papers. ? Parent-Teacher interaction meeting are conducted to enhance the moral of students. ? Online feedback system to improve teaching learning skills. ? Career guidance and higher education counselling for bright future of students ? Power backup given on the campus. ? The student NSS wing is active in order to imbibe strong social values in our students. ? Solar panels are used in the college campus. ? Internet connectivity ? Various social events carried out for enrichment of students. ? Ashoka need base and merit base scholarship is provided to economical backward students. ? Mentoring scheme has developed systematic road map for improving the different aspects of personality developments. ? Placement Cell are developed for improving the different aspects of personality developments, communication skill, presentation skill, team work, leadership qualities, resume writing, etc and make them ready to face the challenges in profession. ? A National level Seminars and Project Exhibition are organized by the institute. ? Internal complaint committee has established to prevent sexual harassment. ? Institute provides students training which develops competencies for the placement. ? Various personality development programs and health check-up camps are conducted. ? Institute has provided career development services to students with respect to higher education, opportunities for growth. ? Institute provides e-resource to students and faculty maximize the use of the resource of the Library ? Various co curricular activities arranged by different department. ? The institution has "Earn and Learn Scheme" to provide an opportunity for students who need financial support to their education by offering part-time job in Pre primary school. ? In the academic year 2019-20, Institution has supported the education of students by providing financial assistance through Ashoka Scholarship.

Provide the weblink of the institution

<https://www.aef.edu.in/aicesr/pages/Institutional-Distinctiveness>

8.Future Plans of Actions for Next Academic Year

Ashoka Education Foundation's, Ashoka International Centre for Educational Studies and Research, Nashik is one of the reputed and established institutes in Nasik. The institute thrusts in the quality as major component. The institution is having strong Management support which is keen to make the institution achieve new heights. The well-defined quality policy, Vision, Mission, Objectives, Values of the Institute are all aligned for the commitment towards students to create responsible global citizens with deep rooted ethos of Indian culture and tradition. The Institution is having a concrete road map for its further progress in terms of Students, Faculty, Further Added Courses, Research, Extension Services, Result of the Students, Employability of the students, and establishing strong linkage at the various levels in society. The management is strongly supportive and wants sustained, qualitative and responsible further development of the institution. The perspective plan of the institution is as follows- 1. Sustaining the target of 100 placement will be followed. 2. Placement is essential for the students. AICESR will be trying to invite more and good schools for the placement. 3. Efforts for International Placements and Placements in Jr. College will be taken for students. 4. Motivate students for CTET, TET, various competitive exams and we have Competitive Exam cells under which various sessions are conducted. It helps them to qualify exams. 5. To start with the start-ups- AICESR will be working on starting with the start-ups so that the Institution caters to a large number of clientele. 6. SDP is the USP of Ashoka. To sustain the student development program as it is carried out and it helps them to train our students for best employability. 7. To increase the participation of the students at sports activity. Also to promote students for Inter collegiate and

University sports competition. 8. Enrich the library with e books and provide books on competitive exams. Facilities of Book Bank is provided for students. 9. To organize workshops, seminars, conferences on recent themes and topics. We have our students attended and participated paper in Conferences 10. To motivate staff for registering for Ph. D. and completion of the same. 11. To develop Research culture, we have Research Cell functioning. Research is practised at AICESR, but thrust will be laid on added research projects in future. To motivate students for research related activities will be a major objective of the IQAC. 12. To carry out faculty exchange programme and student exchange programme. 13. To motivate students for participation in YuvaMahotsav, Tejasvini Contest, various National level competitions 14. To sustain 100 result at University level with maximum first class with distinction. 15. To motivate students to participate and college organizes various Holistic Development, NSS, Extension Activity 16. To organise self defence workshops for the students in order to empower them for self protection. 17. To increase collaboration with Practice Teaching Schools, Colleges, Institutes and NGOs like Bahai Academy. 18. To go for digitization of documents and practice paperless management. 19 To develop E-Content for all topics