Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**Ashoka Education Foundation's ASHOKA INTERNATIONAL CENTRE FOR EDUCATIONAL STUDIES AND RESEARCH**
Name of the head of the Institution	**Mrs. Priti Sonar**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02536648617**
Mobile no.	**9370909644**
Registered Email	**aicesr@aef.edu.in**
Alternate Email	**principal.aicesr@aef.edu.in**
Address	**Ashoka Marg, Ashoka Nagar,Wadala, Nashik**
City/Town	**Nashik**
State/UT	**Maharashtra**

Pincode	**422006**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mrs.Sarita Verma**
Phone no/Alternate Phone no.	**02536648617**
Mobile no.	**9673810986**
Registered Email	**saritav.aicser@aef.edu.in**
Alternate Email	**aicesr@aef.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-aqar201718-6269033f358f3.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.aef.edu.in/aicesr/pages/courses-b-ed-course

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.57**	**2017**	**02-May-2017**	**01-May-2022**

6. Date of Establishment of IQAC	**25-May-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Free B.Ed. CET crash course	01-Jun-2018 09	68
Faculty Induction Program	04-Jun-2018 06	13
Extension & Outreach Activity	26-Sep-2018 01	67
Excellence in co-curricular activitiess	26-Sep-2018 03	32
Research Paper Competition	22-Nov-2018 01	10
Indradhanush 2019	07-Mar-2019 01	133
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2019 0	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Connect with Society NSS drive Tree Plantation Program, Eye check up camp at Moha Village 2.Crisis Management Workshop 3.Student Development Program on Time Management 4.Entrepreneurship Skill Development through Tuck shop 5. Training and

Placement

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
AIESEC-Chanchal Jain, F.Y.B.Ed. Student left for Adana, Turkey.	1.To find student's values, explore her passions, and become more self-aware. 2.To explore and develop their leadership potential
S.D.P's on Stress Manageent, Creativity,Developing C.V. Writing and Interview Facing Skill	1. To foster a positive learning environment that promotes success for all students. 2. To assist students towards their academic and career objectives by encouraging self direction and by promoting personal development and empowerment.
Participation of students on incubation & Start-Ups	1. To inculcate a culture of innovation driven entrepreneurship in the institute. 2. To promote new technology/ knowledge/ innovation based startups. 3.To build a vibrant startup ecosystem, by establishing a network between academia, financial institutions, industries, and other institutes.
Teaching Aid Competition	1. It will help Students Teacher for enriching content knowledge. 2. To develop cretivity among Students Teacher. 3.Students Teacher will apply skills of making their own Teaching Aids in their day to day teaching

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	03-May-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**02-May-2017**
16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**
Date of Submission	**02-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The Institution has MIS in place to collect data on academic and administrative aspects that play an active role in the proper functioning of the institute and quality assurance for benchmarking of the institute. The institute has got ISO recertification now our College is ISO 9001:2015 certified. All the admin, academic and Library processes are well defined, documented and audited. Through Management review meet periodic review of the working of the system is taken and communicated to the management. The monthly reports which include faculty performance report, monthly teaching report, mentoring report, attendance report, and S.D.P report are submitted to the management which give the detail information of the working at a glance. Annual Staff appraisal and time to time interaction with the management also provides a brief input of the working of the college. The institute has recently adopted ERP which has facilitated the working of college to great extent. Following are the areas were modules mainly functions for Inquiry Management, Student Admission, Time Table Management, Student attendance, Internal Marks, Students performance Faculty Time sheet, Salary Updates, Leave Management, Store and Purchase Coordination, Inventory Management. Management takes review, carries out discussion, provides suggestions for effective functioning of the institution.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ashoka International Centre for Educational Studies and Research being an affiliated college follows the curriculum prescribed by the S.N.D.T. Women's

University, Mumbai. Being a teacher education institution, main focus is given on the execution of curriculum. Our teacher educators attend orientation, workshop, seminar organized by the University. They try to use different innovative methods to transact the curriculum, delivering it effectively through innovative and ICT enabled teaching and learning practices. The curriculum is enriched by using multidisciplinary / interdisciplinary, value based approach. On the basis of commencement date of S.N.D.T Women's University Academic Calendar is prepared and approved by management and shared with teacher educators, admin, and librarian with students. Unit meeting is conducted with teacher educator for planning about teaching-learning process, subject allocation is done and workload is distributed according to norms of S.N.D.T Women's University. Planning and distribution of various committees is done like Admission, Promotion, Examination, Training and Placements etc. Semester wise Academic Calendar is prepared for conduction of various activities. For each activity Proposal, Plan of Action, Agenda is created and after conduction feedback and activity report is prepared for smooth functioning of activities. Curriculum Delivery: According to Academic calendar curriculum transactions takes place. or teaching learning process for each subjects, micro plan is prepared and same is followed. Transaction of the syllabus is through the use of co-operative teaching/ learning strategies, peer teaching/seminars by students and flipped classrooms. Since majority of the students who join the college are from vernacular medium they face difficulty in communicating through English. Hence the college offers spoken English certificate course for their benefit. In order to groom their personality college also offers personality development program. To cater to the needs of the students we have a very strong mentoring program. Our curriculum also includes one of the best practices i.e. Reflective assembly that provides a platform to develop their value system. Computers in lab and library, Open learning resources, digitization of the library has motivated faculty members and student teachers to use ICT for accessing teaching learning resources. A common e-mail and college website is used for dissemination of information. Apart from all this our focus is equally on co-curricular activities. In House and Inter collegiate competitions, NSS activities, sports activities and art related activities also are regular practice and integral part of the curriculum. Our focus is all round development of students. Thus, curriculum considers cognitive, affective and psychomotor development of the students. Curriculum enrichment: Guest lecturers and educational visits are planned. Enhancing Professional Capabilities, Engagement with Fields (Internship) are conducted as per prescribed in syllabus for students. Different activities co-curricular & cultural activities are carried out by the faculties along with students during the academic year. Feedback: The curriculum feedback is taken from the various stake holders and students and if required it is further consider for improvising. Faculties teaching feedback on curriculum delivery is done through classroom observation and student feedback mechanism and accordingly plan of action is taken from faculties for improvements

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Value Education	Nil	01/09/2018	180	Nil	Values Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year		
Programme/Course	Programme Specialization	Dates of Introduction
MA	Education	15/11/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	27	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SDP	08/12/2018	132
French Language	03/12/2018	35
Life Skills MOOC	06/11/2018	20
GCC	06/10/2018	3
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Extension- Community Health Check Up	65
BEd	Extension- Visit to Rani Bhavan	65
BEd	Internship	132
BEd	Extension-Field Visit	132
BEd	Extension-Visit to Rachna Trust	132
BEd	Extension-Distribution of food to needy people	132
BEd	Extension- Celebration of Culltural Diversity	65
BEd	Extension- Tree Plantation at Moha Village	65
BEd	Extension-Internship at Turkey	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution encourages feedback and communication from the different stake holders for the improvement and need assessment, gap analysis and curriculum modification of the institute. The college has wide range of stakeholders to collect feedback. We have a mechanism developed to take feedback from all stake holders. Alumni: Feedback from the alumni is obtained during alumni meetings regarding their experience of curriculum transaction and on the basis of feedback given it is analyzed and further incorporated for enhancement and improvement of Institution. Employers / Recruiting Schools: Feedback is obtained from the principal or the supervisor of the schools where the student teachers are placed in schools for improvement in various parameters. Heads of the Practice Teaching Schools: The feedback and suggestions are sought from the practice teaching schools regarding the practice teaching and internship activities. This is done formally as well as informally through teacher educators. Input given by them is analyzed and further enhancement is done accordingly. Parents Interaction: The institute conducts Parent Teacher Interaction program to get views and suggestions from parents/guardians on the planning and implementation of institute activities. Feedback is taken from the parents through formal and informal discussions. Qualitative and quantitative analysis of feedback obtained from them is considered for progress of institute. Academic Peers: Curriculum feedback is given by the faculty during the in-house staff meetings and also during syllabus orientation at the University level. During deliberations at the seminars, conferences and workshops assessment of the curriculum is done and suggestions are made to improve the curriculum. The feedback received from various stakeholders is recorded, documented, analyzed and classified. The analysis is done using quantitative and qualitative methodologies. The outcome from the feedback is used to identify areas that need improvement and changes are brought about. At theory transaction level, different participatory methods of curriculum transaction are improved. Smaller groups are encouraged in the classroom activities and theory transaction. On five point scales and on the 10 parameters, wherever the Teacher Educator has a chance to improve, the Principal interacts with the faculty for the performance betterment. Principal/ Coordinator observes Classroom Transaction and on the basis of it, constructive feedback is provided to the faculty. Practice teaching is made more cooperative, inclusive and relevant to changing needs of the schools and society. More community equity and justice is added to co-curricular activities giving chance to more number of students. Library is better equipped, has open access, timings are made as per students convenience and requirements, journals and reference books are added, digitization of library is done. Technology assisted lessons and application of technology in regular classrooms is encouraged. Infrastructural enhancements are made to facilitate technology enhanced learning. Thus, the feedback from the different stakeholders is analyzed and the decisions are used to implement the curriculum by filling in the gaps in present system.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	132	65
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	132	0	13	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	13	78	13	13	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is available in the institution. Mentoring is the heart of our institution. Mentoring in charge impartially distributes the students among all the teachers. The students are first categories in O, A, B, C, D categories (O means 90 and above, A means 80 and above, B means 70 and above, C means 60 and above and D means 50 and above) by mentoring in charge and then the mentees through Simple Random Sample method are distributed in equal number category- wise among all the teachers. On an average, 11 students are assigned to a faculty member. who acts as their mentor for the overall development of the student. In the beginning of the Mentoring Process, Mentor gets the Mentees SWOT analysis form filled from her to understand her strengths and weaknesses so that strengths can be utilized and weaknesses can be overcome. There are two formal meetings between mentor and mentees and they also interact informally many times as per the need of the mentees. Each mentor sets academic goals for his / her mentees. Mentor also takes care of academic progress, attendance, participation in curricular, co-curricular and extracurricular activities. Each month a review is also taken by the mentor about mentees progress. Special achievement of mentees is specified and acknowledged in the e- bulletin of the college too. In students' life there are lot of personal and academic problems faced by them, they need someone who can listen to their problems and give them solution of it. This counseling is also done by mentor in the mentoring process. If the problem is related to specific subject, mentor directs it to the subject in- charge. Students discuss all problems with their mentors freely mentor also giving maximum help from his / her side for solving the problem. The students who have less attendance are paid special attention from mentor side. Mentor also identify the slow and advanced learners and counselled them accordingly. For slow learners' mentor may ask subject teachers to take remedial lectures. Advanced learners are encouraged to take more efforts to achieve even more excellence in academics as well as extracurricular activities. Even the students with many issues are asked to call parents for parents- mentor meetings. Management is also get involved if required for the student help. Mentor also help men tees to set their goals and helps them to achieve them. A review of the same is also taken in review meetings. Each mentor keeps a record of his/ her men tees progress, submits major achievements to Mentoring in charge which further are

communicated to management and displayed in meetings like Management Review Meeting. The relationship of mentor and men tee is continued to bring overall improvement in men tee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
132	13	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	13	0	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Monali Kakade	Assistant Professor	Ph.D
2019	Ms. Priti Sonar	Assistant Professor	Book Published- Magic of Happiness
2019	Mrs. Sarita Verma	Assistant Professor	Book Published- Magic of Happiness
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nill	Semester 4	15/04/2019	15/05/2019
BEd	Nill	Semester 3	15/12/2018	14/01/2019
BEd	Nill	Semester 2	02/02/2018	31/08/2018
BEd	Nill	Semester 1	05/04/2019	05/09/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At AICESR there is an independent process for concurrent evaluation under ISO 9001:2015. Internal Examination committee is formulated for effective functioning of this cell activities. There are number of initiative taken under continuous internal evaluation. They include seminars, monthly tests, prelim examinations, guest lectures, assignments, remedial teaching, EPC's and parent-teacher meet. 1.Seminars-In this, students are provided with one topic by the subject teacher. They are supposed to self-study the topic, prepare a presentation on it and then prepare a presentation on it which is presented to class. Each seminar presentation is evaluated by teacher and feedback is given to the students. Seminar helps to develop self- confidence and communication among the students. It also develops in the students' research attitude and

habit of self- study. After the seminar, students are provided with feedback. 2.Monthly Tests- Another important reform in continuous internal evaluation is of Monthly Tests. It is conducted for each subject. This test is also conducted to develop the habit of self-study among the students. It develops in them a practice of giving tests. After every monthly test, discussion on it is conducted along with feedback sessions in which individual feedback is given to the students. 3. Prelim Exams – Prelim Examination too are conducted under continuous internal evaluation and one of the major reforms in it is the use of coding system. The coding system helps in eliminating in the Halo Effect of the teachers. After prelim examination, feedback sessions are arranged where individual feedback is given to the students so that they perform well in the final examination. 4.Guest Lectures- Guest lectures are conducted to boost students' performance. Session on Stress Management was conducted on 25th June, 2018, Time Management on 27th August, 2108, Motivation to Elite Students on 13th October, 2018. 5.Assignment-Students are oriented in detail as to how to write creative assignments. Students assignments are checked and feedback on it is also given to the students. Extra- ordinary assignments are also appreciated in class 6.Remedial Teaching, Revision and University Paper Solving Sessions- To prepare students for the university examination and to motivate them to perform well these sessions are organised. 7. EPC's- Each EPC activity is oriented, guided, feedback is given and is also evaluated. a. EPC 1(Skill Development Program) and EPC 2 (Teaching -learning Competency) - Students lessons are guided, evaluated and feedback is given for better improvement. b. EPC 3 (Learning to use computer)- Student are provided easy access to computer lab, they are trained to become computer literature. They prepare e-presentations too. c. EPC 4 (Research Project)- Students conduct individual research project under Guide teachers. d. EPC 5 (Understanding the Self) and EPC 7 (Portfolio)- Students prepare beautiful portfolio under the guidance of mentor. e. EPC 6 (Drama and Art in Education)- Students conduct various activities including exhibition. 8. Parents/ Guardian Meet- Parents/ guardians Meet too are arranged to give an idea to the parents/ guardian about the performance of students. It was conducted on 20th October, 2018.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by Principal, Course coordinator taking into consideration opinion from students and teachers. It is then approved by management. Suggestions from students, teachers and management are taken into consideration for the development and wellbeing of students. With respect to examination, all important dates and details are mentioned like dates of prelim examination, remedial teaching, university paper solving sessions, remedial teaching, parent- teacher meeting, university examination. Academic calendar is given to all the students and staff before the session starts. In case of any change in the academic calendar, it is discussed in a meeting and then is communicated to the concerned stakeholders. As per the academic calendar, time table is prepared which incudes in details of internal exam, remedial teaching, revision test, feedback sessions, guest lectures, Parent Teacher Meet, Spoken English Classes etc. With respect to examination, dates of prelim examination and semester end university examination is mentioned and it is followed for completion of syllabus on time. Even syllabus completion date is mentioned in the academic calendar and is followed by monthly reviews in the monthly report. Before prelim exam and term end exam, sessions with respect to University paper solving is also conducted. The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar. Some of the activities are guest lecture on learning and teaching which was conducted on 21st June, 2018, Session on stress management conducted on 25th June, 2018, Prelim examination which was conducted from 16th July to 18th July, 2018, Parent- teacher meet which was organised on

20th October, 2018, University Examination of semester 3 from 13th December to 15th December, 2018 etc. The college prepares a monthly activity report on monthly basis that reflects activities conducted in that particular month. In case there is a deviation in the activity then a change request note is prepared and compliance is done on priority basis. For effective academic calendar execution, academic calendar head i.e. course co-ordinator and examination head works in close co- coordination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-programoutcomesof-aicesr-60f7a82f0dc3a.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
286	BEd	English, Hindi, History, Geography, Maths and Science	65	65	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-student-satisfaction-survey-report-201819-61b306a1ef9a7.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	Nill	Nill	Nill	Nill
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
How to write Research	Research Cell	02/11/2018

| Paper | | |
| Research Methodology Seminar | Research Cell | 16/04/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Foster Social Progress	Ashoka International Centre For Educational Studies and Research. Nashik	Bahai Academy	09/03/2019	Institution

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Artifects	Primary	20/07/2019
NIL	Nill	Nill	Chocolate Making	Primary	20/12/2019
NIL	Nill	Nill	Star Abacus	Primary	20/12/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
5000	5000	5000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	7	5.00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	28

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations

				mentioned in the publication	excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	17	18	17	4
Presented papers	12	9	7	0
Resource persons	0	3	0	5

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
EYE Check Up Camp at Moha Goan	Tuilsi Eye Hospital	5	50
Tree Plantation, Water Harvesting activities done by NSS Volunteer	Moha Goan, tal -Sinnar Nashik	5	50
Clothes Distribution to Needy in society by NSS Volunteer	Rachana Trust hostel for Tribal girls,	4	132
Distribution of Diwali Faral	Shri Ramakrishna Arogya Sansthan,Trimbakeshwar,	14	132
Sessions on Personal Hygiene a orphanage	Aadharashram orphanage for girls	4	132
In house Sports and various Activities	Rachana Trust hostel for Tribal girls	2	132
Donation of food grains and Cereals	Radha Keshav Old Age home, Nashik	4	132

to Old Age Home			
Cultural Event Indradhanush 2019	Rachana Trust Hostel Tribal Girls	14	132
Faral Distribution to tribal Children	Rachana Trust hostel for Tribal girls	4	132
Cloth Donation to the children of Adharthirath ashram	Adharthirath Ashram, Anjaneri, Trimbakeshwar, Nashik.	4	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS University Level Camp- Avhan	Recognition	S.N.D.T Women's University Mumbai	3
NSS University Camp Sahasi	Recognition	S.N.D.T Women's University Mumbai	2
NSS National Integration Camp at Karnataka	Recognition	S.N.D.T Women's University Mumbai	4
NSS Camp- Best Fun loving Leader	Recognition	S.N.D.T Women's University Mumbai	1
Pre RD Delhi Parade	Recognition	S.N.D.T Women's University Mumbai	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Extension Activity	Computer Literacy Session	Rachana Trust hostel for Tribal girls	4	132
Extension Activity	Cloth distribution to needy at Rachana Trust	Rachana Trust hostel for Tribal girls	4	132
Extension Activity	Donation of saplings at Rachana Trust	Rachana Trust hostel for Tribal girls	4	132
National Service Scheme	S.N.D.T Women's University Mumbai	Tree Plantation, Paper Bag making workshop, Warli Painting Workshop Street Play Awareness	2	50

	Rally, Health Checkup, Health and Hygiene Workshop, Eye Check Up Camp		
	View File		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Participation of faculty at Orientation workshop for the new syllabus Framing at SNDT Women's University	1	Ashoka International Centre for Educational Studies and Research	1
Participation in Syllabus Framing	1	Ashoka International Centre for Educational Studies and Research	1
Student Exchange with AIESEC for Intercultural Internship Program at Turkey	1	AFS Intercultural program India	45
Inter Library Loan Facilities with Ashoka College of Education	4	Ashoka International Centre for Educational Studies and Research	365
Inter Library Loan Facilities with Ashoka Business School	3	Ashoka International Centre for Educational Studies and Research	365
Inter Library Loan Facilities with A.C.B.C.S	5	Ashoka International Centre for Educational Studies and Research	365
Faculty Exchange with Bahai Academy	1	SPPU AND SHIVAJI University	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

Memorandum of Understanding for Carrying out the Internship	Internship School	Vidya Prabodhini Prashala	08/04/2018	08/04/2019	10
Memorandum of Understanding for Carrying out the Internship	Internship School	Podar International School	04/04/2018	04/04/2019	10
Memorandum of Understanding for Carrying out Certificate course	International Exchange Program	Exploration of different cultures	24/04/2018	24/04/2019	03
Memorandum of Understanding for Carrying out the Extension Activity	Extension Activity	Rachana Trust	01/06/2018	01/06/2019	132
Memorandum of Understanding for Carrying out the Internship	Internship School	JDC Bytco School	01/07/2018	01/07/2019	10

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
TUV India Pvt Ltd	30/05/2018	Soft skill, Behavioral and QMS	132
Resilent India and Synclature Consultancy	11/08/2018	Academic Excellence and Risk Management in Computer Technology	132
MAdz India Inc	14/08/2018	Training in Digital Marketing	75
AIESEC	25/01/2019	International Exchange	1
Metamorphosis Training Consultant	06/12/2018	Training of MS Excel and Advanced MS Excel	132

AFS INTERCUL TURAL PROGRAMS INDIA	24/08/2018	Exploration of different cultures	15

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14.66	12.31

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ERP	Fully	WNB/069	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	699	48891	16	956	715	49847
Reference Books	4208	1192768	186	60825	4394	1253593
e-Books	100	0	50	0	150	0
Journals	8	12750	10	12960	18	25710
e-Journals	1	1180	1	1180	2	2360
Digital Database	5	0	1	0	6	0
CD & Video	99	429	0	0	99	429
Library Automation	1	1038500	1	1038500	2	2077000

| Weeding (hard & soft) | 5 | 1300 | 20 | 3517 | 25 | 4817 |
| Others(specify) | 83 | 11910 | 9 | 1500 | 92 | 13410 |

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	64	26	0	5	0	5	33	10	0
Added	0	0	0	0	0	0	0	0	0
Total	64	26	0	5	0	5	33	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
15.33	4.17	1.8	1.53

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructure of the institution is well-maintained so that students and faculty can avail maximum benefits out of them. An optimum budget is allocated yearly for the maintenance and inclusion of infrastructural facilities. Various Committees like the Purchase Committee, Library Advisory Committee, Finance Committee and the IQAC ensure that only the needed infrastructure is added on and at every level care is taken to check on the purchase of equipments for the institution. Our institution is under ISO 9001: 2015 certification. Under it,

processes were structured according to the NAAC Criteria. In Criteria IV three separate processes are given Academic Process (21), Library Process (22-29) and Admin Process (30-31). 1. Library Library records were verified through library audit. In the audit Purchase and Receipt of Library , purchase and receipt of Library Periodicals, E-Journals Subscription, Library Membership, Library Book Circulation, Book Preservation, Stock verification and Collection of rare Books/Manuscript /Student Project reports were verified at every audit. The college has a well-equipped library with 5109 books, apart from text Books, General Books, Reference Books, Encyclopaedias, Research Journals, magazines and newspaper. The Students are expected to make maximum use of the library. To keep the books in Circulation and make them available to all students the withdrawal of books will be governed by the rules. 2. Science Laboratory, Curriculum Lab The Science lab is utilized for a practical purpose students are using movable types of equipment in an Internship school. History, Geography and Maths lab also utilized with the school on sharing basis. 3. Sports Facility We have a big playground and equipments to play various games and sports. Apart from Physical Director, we have special coaches for each game such as Volley ball, Basket Ball, Table Tennis, Kho Kho etc. The sports department is been strengthened by the addition of sports types of equipment such as carom board, basketball, holey ball, cricket kit, badminton etc. 4. Computer Lab The institution has a computer lab with a Wi-Fi Internet facility for data entry and analysis document generation, research publications internet access and information sharing. Teachers make use of ICT facilities for curriculum transaction and research purposes. Students are also allowed to use computer/ ICT lab for their project work and to explore knowledge beyond the curriculum. The college has well equipped ICT Curriculum lab which serves as a safe place for sufficient LCD projector, smart board, laptop, maps, globes, instructional materials, mike system, TV, audiotapes, video clips, slides, scanner, display board, speakers, printers, stopwatch etc. as part of latest teaching aids for students. Classrooms Total No. of classrooms available are 13 with Internet facility and well technically equipped classes. Daily Cleaning and maintenance of classes is done through a well-defined process. Continuous monitoring is done through checklist and record is maintained. A proper budget is planned for keeping all the support facilities maintained. Utilization and maintenance is managed under the observation of Administration. Physical infrastructure is utilized optimally through prior booking and regular maintenance on daily basis.

https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-sop201819-60fa79b9aa076.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Ashoka Merit and Need Based Scholarship	5	37500
Financial Support from Other Sources			
a) National	SNDT Bhaubeej ScholarshipSC, OBC, Rajarshi Shahu MAharaj Scholarship	71	981322
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spoken English classes	03/12/2018	132	AICESR training cell
Meditation sessions through Heartfulness	12/07/2018	132	Heartfulness
Mentoring	12/07/2018	132	AICESR mentors
Remedial teaching	24/04/2019	10	AICESR faculty
Career and Personal Counseling	03/08/2018	132	Training and placement cell
Revision Classes and Feedback	03/04/2019	132	AICESR faculty
Capability to develop a seminar paper and a research paper unde rstand/appreciate the difference between the two	01/03/2019	100	Tulsi Eye Hospital
NSS drive- Tree Plantation and Eye Check Up at Moha Village	09/06/2019	50	AICESR Faculty
Skill enhancement in academic, technical and organizational aspects (Student development Program)	12/06/2018	132	Training and placement cell
Life skills sessions	20/06/2018	132	AICESR training cell

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Free C.E.T. ELCT Crash Course	120	120	100	Nill
2018	Free TET CTET Crash Course	30	30	16	Nill

| 2018 | Series of Sessions by Unique Academy | 30 | 30 | 16 | Nill |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Sarvanksh Vidya Mandir, Ratnagiri, Wisdom High International School, Espalier Heritage School Ashoka Universal School(Sinner), St. Lawrence English Medium School, Podar International, Global International, Ashoka Universal School (Chandsi), Nirmala	50	45	Kilbil School Don Bosco School, Flying Colours, Ashoka Academy Global, Bhonsala, School Military Shining Star School, Darshan Academy, Eureka School, Vidya Prashala Probodhini, St. Thomas School Convent, Speedwell School ,Rising Star	15	6

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	12	B.Ed	Education	Open University,	M.Com, M.A., M.Ed.

				Bytco,KTHM	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Social Gathering	College Level	132
International Yoga Day	College Level	132
Inter Collegiate Research Paper Competition	Inter Collegiate	27
Sports Day	College Level	132
Self Defense Training	College Level	132
Green India-Tree plantation program	College Level	132

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Yuva Mahotsav-Essay	National	Nill	1	706	Sushma Ashoka Kumar
2018	YuvaMahtosav-Debate	National	Nill	1	701	Priya Rani
2018	Yuva Mahtosav-Elocution	National	Nill	3	725,726,747	archana Kumari,Priyanka Yadav,Mayuri Waghmare
2018	NSS Camp-Best Volunteer	National	1	Nill	699	Prerna Ratwani
2018	NSS Camp- Best Fun loving Leader	National	1	Nill	741	Beauty
2018	National Level Essay Writing Co	National	Nill	2	724,708	Ritika Saini,Poonam Bodade

| mpetition | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For the overall development of the students, we at Ashoka form Student Council every year. Student union or associated student body is a curricular or extracurricular activity for students within elementary and secondary schools around the world. The student council helps share students' ideas, interests, and concerns with teachers and principal. Objectives of Student Council: 1. To facilitate students to learn about the democratic process, civic responsibility, leadership, problem solving, and teamwork. 2. To provide a platform to councils participate to in the planning of college events. 3. To enable to assist administration with various events. 4. To put forth ideas, requests, and feedback to the meetings in a democratic manner. Process of Electing Student Council- 1. The faculty member in charge of the student council acquaints the student teachers of the role and importance of student council body in the institute. 2. Student council members are selected from among the student teachers. 3. Students wishing for contesting the election are given chance to introduce themselves. 4. 4-5 members are selected. 5. Investiture ceremony is held after Council Formation. 6. Class Representative, Assistant Class Representative and Members constitute the council. Student Council During 2018-19- Name of the student - Designation of the Student in Student Council Taniya Meerani -S.Y. Class Representative Priyarani -S.Y. Asstt. Class Representative Mayuri Waghmare -S.Y. Secretary Jayashree Sonawane -S.Y.Treasurer Swati Patil -S.Y. Member Rachna Biramne -S.Y. Member Chanchal Jain -F.Y. Class Representative Anu Pavitran -F.Y. Asstt. Class Representative Deepa Kumari -F.Y.NSS Representative Reshma Singh -F.Y.Sports Representative Kashmira Kanojiya -F.Y.Cultural Representative Madhuri Sonawane -F.Y.Member Working of Student Council- 1. They work in close association with the faculty in charge and principal. 2. All the activities in an academic year are conducted with the help of student council members and other students. 3. Student Council arranges various celebrations and events in consultation with the class, thus creating opportunities for all student teachers to come together. 4. Student Council Members are also key members of Academic Committees, such as, Assembly, Internship, Academic Calendar Planning and Practicum Completion. 5. Some of the activities of the student council that cater to the diversity of student teachers are talent's day, cultural celebrations, excursions and picnics, Club Activities, Extension Activity, Yuva Mahotsav, Indrdhanushya, Research Paper Presentation Competition, Placement Drive, Parent Teacher Meet. 6. Student Council plays an important role of leadership during various mandatory activities like Anti Ragging Form Filling. 7. Student Council representative are the members of grievance cell. Every month, a meeting is held to address the grievance put forth by the students, if any. The grievance is resolved accordingly. 8. Student Council are the members of College Development Committee. 9. The Student Council establishes a connect amongst the students and the College. Council Members also represent the College at University Level. The Various Representatives carry out their concerned specified responsibility and represent the College at NSS, Sports and Cultural Events. The Student Council is a best platform to develop Leadership Skills, Communication Skills helps in smooth functioning of the College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Ashoka Education Foundation's Ashoka International Centre for Educational

Studies and Research (A.I.C.E.S.R.) was established in 2008. The college is NAAC Accredited and I.S.O. 9001:2015 Certified. Its Alumni Association was established in 2012-13 and was named as 'Kshitij'. The Alumni Association got registered in the year, 2019-20. Objectives: 1. To build a strong connection between alumni and college. 2. To acquaint the students with the new changes that has happened in the new normal to make them more skilled in the present and future scenario. The Alumni Association at AICESR is registered at the Charity Commissioners' Office. The Date of receipt of Certificate is-7th June, 2019. The Alumni Association is named as Kshitij. The Members of the Alumni Association are- 1. Rabab Bhagat-President 2. Snehal Jadhav-Vice-President 3. Simar Ahluwalia-Secretary 4. Aasiya Peerzada-Jt. Secretary 5. Meenal Joshi-Treasurer 6. Ashwini Shetty-Member 7. Neelam Kapadia-Member 8. Shagufta Patel-Member 9. Krishna Patel-Member The Patron of the Alumni Association are- 1. Prof. Priti Sonar, I/C Principal, AICESR. 2. Prof. Samruddhi Chepe, Alumni Program Incharge 3. Mr. Rajesh Savadekar- Sr. Admin Officer, AICESR. The Alumni Association is involved with AICESR through following – 1. Alumni are connected with us through what's App group. 2. Alumni are recognized for their outstanding achievement. 3. Alumni Meet is planned once in a year. 4. Alumni are called as Judge/ Chief Guest/Guest of Honour for different events of college. 5. Alumni are shared college happenings posted on the group and facebook. 6. Alumni are Facebook Friends of the faculty to get connectivity on the social media. 7. Outstanding alumnus information and their achievements are posted on the college website. 8. Alumni are also given information about add on courses and they are also part of Value Education, M.A. Education. 9. Alumni are invited as Judge for prestigious RYIY Competition. 10. Alumni are invited for National Conference/Seminars. 11. Alumni are given assistance for placement. 12. Alumni are given Library facility. 13. Alumni inform us whether there is vacancy in the schools where they are serving. 14. Alumni Registered at Charity Commissioner. 15. Alumni help our students in the schools when they go there for Practice teaching and internship. 16. CTET/ NET/SET form assistance. 17. Competition guidance for the current students by the alumni who had earlier participated in the same competition is facilitated. 18. Admission related information is shared with alumni, so that through their contacts, we get admission. 19. The college monthly E-Bulletin is circulated to alumni for their reference. In the year, 2018-19, following activities were carried out for the alumni- 1. Convocation Ceremony of 2016-18 Batch and Alumni Meet was carried out on 29th January, 2018. 2. the Star Alumni of AICESR were felicitated during the Indradhanushya Fest carried out on 7th March, 2018. About 40 Alumni were felicitated by the hands of Hon. Chairman Sir and Dignitaries for their extra ordinary achievements. 3. The Alumni were Invited for the various events conducted by the College. Alumni for the backbone of the effective Functioning of the College.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Expert sessions 2. Workshops on modern teaching techniques 3. Educational movie screening and discussion over the same 4. Games 5. Participation in campus placement drive

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic Committee Distribution: Ashoka Education Foundation's, Ashoka International Centre for Educational Studies and Research, Nashik, has the vision of excellence in education through need based, holistic approach for self exploration and global citizenship without losing the ethos of Indian culture. Institute is trying to implement the vision in all planned activities. Management and teaching staff focus on the vision of the institute in every event which are organized by the institute in the academic year. Students are putting their efforts to fulfil the objectives of the B. Ed. course with the same zeal. Students are trying to fulfil the vision and mission of the institute. Institute is following the mission to help prepare outstanding educators through innovative teaching learning strategies, skill development and the effective use of technology in an environment that values, diversity, individuality, and mutual respect for the free exchange of ideas with an emphasis on service to community. Periodical meetings for improvisation if required in academics take place under the guidance of Hon. Chairman Sir, Secretary, Director, Administrator and Principal of the institute with the staff. Decentralization is the heart of Institution. We believe in equitable distribution of the work on the basis of interest and potential of the human resources. The institution functions with the help of various committees Academics as well as non-academics. In all these committees, Key Responsibility Area is clearly defined and stated for the individuals to understand their roles and responsibilities. Under these committees' student representatives also play a significant role. Rather right from the preparation of the Academic Calendar, their opinions are considered. While distributing the committees to the students, their opinions are considered. There is a strong bonding which is established between Management, Faculties and Students through Decentralization of work. ISO Process: AICESR Institute is ISO 9001:2015 certified in which auditors, auditees, process owners they are called MR (management representative). ISO audits are conducted not for fault finding but for the fact finding. Internal audits conducted twice in a year and surveillance audit is conducted once in a year by the external auditors. All faculty members are auditors, auditees and process owners. One of the faculty members is work as ISO coordinator who does the planning of internal audits and external audits. All process owners prepare the files of their respective processes and prepare the event reports, related documents. The hierarchy of the institution includes Top Management followed by Director Then Principal followed by Coordinator. Major responsibilities such as I.Q.A.C., N.S.S. are having different coordinators to ensure proper justice to the duties. The institution runs Value Education course which is also governed by one of the faculties who acts as coordinator to that course. All committees work hand in hand and carryout the working of the committees successfully. Committees comprise of the in - charge and other staff members and students. They design and work out the academic programs. They are given freedom to chalk and plan their activity in a creative way for conducting the curricular and co-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Evaluation is done continually and comprehensively. Apart from the University Semester End Examination,

		evaluation is done on regular basis. For Theory, monthly test, prelim examination, seminar, assignments are conducted. For prelim examination, coding is followed to ensure removal of Halo Effect. For Practicum, students are distributed in groups wherein 3 kind of feedback is given i.e. Peer Feedback, Teacher Feedback and Self Reflection. Their computer competency and language is also judged in the beginning of the year and accordingly training is rendered. For overall personality development too, evaluation is done to make them work ready
	Teaching and Learning	Being a Teacher Education Institute, focus is on continual improvement of Teaching Learning and Evaluation. Following the syllabus prescribed by the University, subjects are distributed in a formal meeting and per the interest and expertise of the faculty. Immediately after that, Micro Plans are prepared, which considers the lectures for Teaching, revision Session, Assessment Session, Remedial Teaching, University Paper Solving, Extra Topic covered and Topic Identified for Guest Lecture. The micro plans, Handouts and PPT are shared in the students, with hard copy in the library. Every faculty maintains a course file which includes micro-plan, Syllabus, question bank, hard copy of the notes and attendance sheet of the students. All the lectures are conducted following Flipped Classroom. All classrooms are well equipped with ICT.
	Curriculum Development	The curricular development is the most important area in teaching – learning process. It is an on-going process that answers the question as to what, why, how, how much and, how to know if objectives are achieved. Syllabus is adopted as per the directions of the SNDT Women's University, Mumbai. Apart from the syllabus prescribed by the University, focus is laid on all round development of the personality also. To achieve the same, many programmes like Spoken English Classes, SDP, Club Activities, Extension Activities, Field Visits, Celebration of National Days, Monthly Evaluations, Seminars, Assignments becomes an integral part of the

	curriculum. Spoken English Course was considered as Best Practice of the Institution.
Research and Development	The institution has always laid thrust on research related activities. To boost the same spirit amongst the faculties, this year Staff Academy has been started. Staff Academy is one of the new initiatives started for Research and Development activities. The faculty motivates students for the Research activities. The students presented papers at various levels like State Level, National Level Conferences. The Student Development Program grooms students for their profession through sessions on Confidence Building, Presentation skill etc. Faculty Development Programs are carried out periodically for updating faculty proficiency.
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure / Instrumentation- Library-Library services are computerised through SOUL and ERP Software. There is an increase in number of books as well as titles in the library. Library also has National and International Journals. We have initiated Book Bank Scheme, Literary Events Competitions. E-bulletin is the latest innovation started by Library. Internet facility is available in library for e- references. ICT-Well equipped computer lab with internet connectivity is made available to the students for self study as well internet browsing. All the staff members, admin members are provided with independent PC with internet connectivity. Physical Infrastructure- The institution has State of the art infra facilities. All the classrooms are well equipped with required resources. For safety and security the whole campus is under CCTV surveillance. Lift facility, Infirmary, Canteen, Rest Room, Multipurpose A.C. Hall are the salient features of the campus.
Human Resource Management	Human Resource is considered as the foundation of the Institution. For development of HR, the management has an interaction with faculty on one to one basis and faculty individual, institutional and professional goals are discussed for short term (1year) as

	well as long term (5 years). To assist them to achieve their goals, Faculty Development Programs are organised. The institution sponsors the faculty for attending Seminars, Workshops and Conferences. Various welfare practices are followed by Management for the faculty. Such as meal facility, tuition fees concession to wards of the staff, Medi claim to staff and family are followed
Industry Interaction / Collaboration	? Service Industry(School) Interaction/Collaboration- Service Industry- The institution is associated formally with about 15 schools for Practise Teaching and a MOU has been signed with them. The Institute which has active Training and Placement Cell has regular follow up with the schools. These schools are invited for the Placement Drive and through campus students are placed. Principals of these schools are invited for giving guest lectures. Collaboration-The institution has received Collaboration Award from Bahai Academy, Panchgani. Also the institution has hosted Yuva Mahotsav in collaboration with S.N.D.T. University and an award has been received for the same. International Organization, He artfulness collaborates with the Institute for promoting peace through meditation.
Admission of Students	Centralized online registration is done by the students for appearing for the CET ELCT. To facilitate the appearing for CET ELCT, the institution organises CET ELCT Crash Course. After the declaration of result of CET ELCT , eligible candidates are required to fill the preference form. Candidates can give a maximum of 3 institutes as their preference. According to the merit list, candidates are allotted to the institute in the first, second, third fourth and spot round. Candidates fill the admission form of the institution. Candidates go through two levels of counselling sessions held in the institution. At the first level forms are scrutinized thoroughly for any anomalies/ discrepancies. At the second level, verification are done and candidates are given advice on the selection of methods

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Students Admission take place through CAP Round. The various form filling processes, University mandatory documentation work is done through the technology. Counselling cell and admission committee help students for the admission process. Students are distributed methods with the help of counselling team. Mentors are distributed to the students immediately after admission process is over. All problems gets solve with the help of mentor
Examination	ISO defines its process for concurrent evaluation and university evaluation. One of the academic objective of ISO is increased the no. of students in distinction. Immediately after the admission of the students they are categorised in O, A, B, C,D category on the basis of the entry marks. Teachers give commitment and match it with actual result and makes the plan of action for further improvement of students. Monthly test, prelim examination, evaluation through seminar is regular practices used under examination. University question paper solving, revision, remedial teaching and feedback enable for achieving good results
Planning and Development	Planning and Development- The Planning part is completely done by the assistance of the technology. The Micro plans of teaching are prepared in the beginning of the semester which is shared with students through e mail. Use of ERP is done to share notes, ppt, micro plans with students and take attendance. Similarly PPT and Handouts are also shared in soft form.
Administration	The college administration is done mostly through the e governance. The monthly reports comprising of Faculty Performance Report, Teaching Report, Attendance Report, SDP Report, Activity Report, Mentoring Report etc. Are shared with the Management through a Google Drive. The Staff Academy, a new initiative by Management started with aim to promote Research is also having all the related details on the Google Drive
Finance and Accounts	Finance and Accounts records are maintained in the Tally Software. The

	periodic audit is carried out and the reports are prepared

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Priti Sonar	• Paper Presented in state level seminar "Research for excellence in Teacher Education" at Ashoka college of Education. • Resent Advances and Challenges in Management Business Economics • Participated in MHRDs Short Term Faculty Development Progra	Nill	1700
2019	Dr. Monali Kakade	• Paper Presented in International Conference titled "Tenets of Basic Education by Gandhijis Educational Philosophy and its Present Relevance" at Wardha College. • Paper Presented in National level seminar "The Role of Mobile apps for learning Engli	Nill	2300
2019	Ms. Sarita Verma	• Effectiveness of Great Teacher Activity on Teacher	Nill	4200

		Educators of AICESR (B.Ed.) College. • Paper Presented in state level seminar "Research for excellence in Teacher Education" at Ashoka college of Educat		
2019	Ms. Savita Shinde	• Paper Presented in National level seminar "Professional development through Online Learning" at Aarambh Mahila College, Nasik Road. • Paper Published in National Conference on- Prepare Educator for 21st Century	Nill	1000
2019	Ms. SamruddhiChepe	• Participated and presented paper at National Conference on National Conference Theme –ICT in Teaching- Learning " Futuristic Learning and Evaluation" • Paper Presented in state level seminar "Research for excellence in Teacher Education" at Ashoka c	Nill	3700
2019	Mr. Naresh Sawant	• Paper presented Published in National seminar on Digitalization	Nill	1000

		- Transforming India into Knowledge a Hub at NDMVP College of Education, Nasik. • Paper Presented Publish in Inter-national Conference at Kolhapur. • Paper Presented in state lev		
2019	Mr. D. B. Darade	• Paper presented at National. seminar on Maharaja Sahyajirao Gaikwad. at MS Univ. Baroda, Gujarat. • Paper Presented in state level seminar "Research for excellence in Teacher Education" at Ashoka college of Education. • Paper Published in Internati	Nill	3500
2019	Mr. Ashish Gurav	• Paper presented Published in International Conference on Technology Integration for Holistic Sustainable Development: A paradigm Shift at Mumbai. • Research Paper presented and published on Flipped Classroom Strategy at International conference	Nill	1700
2019	Mr. Ganesh Wagh	• Paper presented Published in	Nill	1995

| 2019 | Mr. Mohan Nikumbh | • Presented a paper on DIGI LIBRARY EXTENSION SERVICE • Presented a paper on TAL LIBRARIES | Nill | 3300 |

National seminar on digitalization Transforming India into Knowledge a Hub at NDMVP College of Education, Nasik. • Research Paper Presented Publish in Inter-national Conference "Yoga Education" at Shri Maha Rani Tar

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	F.D.P on Stress Management	F.D.P on Stress Management	27/08/2018	27/08/2018	13	7
2018	FDP on Quality Management System	FDP on Quality Management System	21/09/2018	21/09/2018	13	3
2018	FDP on Quality Management System	FDP on Quality Management System	02/10/2018	02/10/2018	13	3
2018	F.D.P. on Brand Building and RYIY Planning	F.D.P. on Brand Building and RYIY Planning	21/11/2018	21/11/2018	13	3
2019	.D.P. on	.D.P. on			13	3

	• QMS NAAC Synchroniz ation, • Spruce Central Co ordinators Mechanism Discussion	• QMS NAAC Synchroniz ation, • Spruce Central Co ordinators Mechanism Discussion	17/04/2019	17/04/2019		
2019	F.D.P. on • Round Glass Well being, • E.R.P.- Academia- Serosoft – Version-2. 0	F.D.P. on • Round Glass Well being, • E.R.P.- Academia- Serosoft – Version-2. 0	23/04/2019	23/04/2019	13	3

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Participated in MHRD's short term Faculty Development Program of one week on Universal Human Values	1	17/12/2018	22/12/2018	01
Participated in MHRDs short term Faculty Development Program of one week on e- Content Development at SPPU, Pune.	3	04/02/2019	09/02/2019	03
Participated in MHRDs short term Faculty Development Program of one week on Research in Humanities at SPPU Pune	1	03/09/2018	09/09/2018	01
Participated in MHRDs short term Faculty Development	4	17/12/2018	22/12/2018	07

Program of one week on Community Engagement conducted at K.V.N. Naik.				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	13	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Wards Concession in fees of the employee, funding for attending seminars, conferences and workshops, Provident Fund, Leave for Examination, Ph. D Course Work Exam, special leaves such medical emergency, marriage leave, sad demise of family member, Faculty Development Programs, Duty leaves for attending conferences, workshops, seminars, short term courses, refresher courses etc., Birthday Gifts, Diwali Gifts etc.	Mediclaim, Provident Fund, Admin Development and Support Staff Development Program	Ashoka Scholarship, Book Bank Facility, Canteen Facility, Infirmary, Sponsorship for participating in competitions and other Activities, Student Development Programs

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audits in Ashoka are conducted with the objective of fact findings and not fault findings. Transparency is the heart of audit process. The accounts of the college are maintained and audited regularly by the chartered accountant. The institution has computerised its financial management system and all the accounts are managed by the tally software. All the details of income and expenditure are stored with the help of tally software. All the financial statements and pay sheets are prepared using the computer. The C.A. of the institute undertakes internal audit. All heads are checked and verified by the firm. The financial documents and receipts are produced for scrutiny and all that is needful regarding the maintenance of accounts is completed within stipulated period of time. Ashoka International Centre for Educational Studies and Research, Nashik is one of the best colleges in Maharashtra wherein internal and external financial audits are conducted regularly. Institution conducts internal and external financial audits regularly Response: The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure

details and the compliance report of internal audit is submitted to the management of the institution through Principal. External audit is conducted once in every year by an external agency. External Chartered Accountant conducts audit once in every year. The mechanisms used to monitor effective and efficient use of financial resources are as below: 1. Before the commencement of every financial year, Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. 2. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses. 3. The expenses will be monitored by the accounts department as per the budget allocated by the management. 4. The depreciation costs of various things purchased in the preceding years are also worked out. Process of the internal audit: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SNDT Women's University, Mumbai	80000	Regional Yuva Mahotsav
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6.4.3 – Total corpus fund generated

80000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	TUV Nord	Yes	Management representative
Administrative	Yes	TUV Nord	Yes	Management representative

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

* Sports Day Celebration • Yuva Mahotsav Event • Parent Teacher Meet • Support from Parents to events like Indradhanushya

6.5.3 – Development programmes for support staff (at least three)

* Disaster Management Training • Meditation Sessions • Etiquette Training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> 1. Institute has started Certificate course in Value Education. 2. Institute has Educators Professional Development Program for the teachers training 3. Institute has focused on Student Development Program which led to 100 placements in reputed English Medium Schools . 4. Institute has Started a Holistic development program in collaboration with Heart fullness. Institute have have received Appreciation Certificate for participation in Essay Writing Competition.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**Yes**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Free B.Ed. CET ELCT Crash Course	13/10/2018	01/06/2018	08/06/2018	68
2018	Faculty Induction Program	10/10/2018	04/06/2018	09/06/2018	13
2018	Extension Outreach Activity	25/06/2018	23/06/2018	23/06/2018	67
2018	Excellence in co-curricular activities – Youth Festival 2018	10/10/2018	26/06/2018	29/06/2018	32
2018	Research Paper Competition	10/10/2018	22/11/2018	22/11/2018	10
2019	Indradhanu shya 2019	01/02/2019	07/03/2019	07/03/2019	133
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Street Play on Gender Equality	10/01/2018	10/01/2018	50	Nill

| Women's day workshop | 08/03/2019 | 08/03/2019 | 132 | Nill |
| Workshop on Personality Development under I.C.C | 08/03/2019 | 08/03/2019 | 132 | Nill |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Panel Installation -76 percentage

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	10	7	03/11/2018	1	Faral Distribution to tribal Children	Welfare Contribution	145
2018	10	7	02/12/2018	1	Marathon Run	Welfare Contribution	11
2019	10	7	06/01/2019	7	N.S.S. Residential Camp at Moha Village	Rural Area Welfare Contribution	52
2018	10	7	05/06/2018	1	Rally for Environment Awareness	Environment Awareness	63
2018	10	7	23/06/2018	1	Donation of saplings at Rachana	Environment Awareness	145

2018	10	7	23/06/2018	1	Poster Making Competition on Save Water	Water Saving	32
2018	10	7	03/08/2018	1	- Tree Plantation and Eye Check Up at Moha Village	Health and Enouritment	145
2018	10	7	29/08/2018	1	Disaster Management Training	Welfare Contribution	13
2018	10	7	01/09/2018	1	Visit to Rachana Trust	Welfare Contribution	145
2018	10	7	02/11/2018	1	Clothes Distribution to needy people society	Welfare Contribution	145

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
QMS MANUAL	31/05/2019	The Institute decided to go for certification of Quality Management System. The Institute was granted Certification by I.S.O. 9001:2015. Quality Policy was decided and Quality Objectives were chalked out. The process was defined and written for admin, library and academic. Every quarter, the Internal Quality Audit is carried out. The Surveillance Audit, done by external agencies is carried out once a year. The outcome of the Audit is communicated to the Management through Management Review Meetings. The MRM provides a good platform to make the Management

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	145
Independence Day Celebration	15/08/2018	15/08/2018	145
Teachers Day Celebration (Birth Anniversary of Dr. Sarvapalli Radhakrishnan)	05/09/2018	05/09/2018	145
Reading Inspiration Day- Book Talk	15/10/2018	15/10/2018	145
Book Review Writing Competition	25/10/2018	25/10/2018	145
National Unity Day	31/10/2018	31/10/2018	145
Constitution Day Celebration	26/11/2018	26/11/2018	145
Value Education Sessions	07/01/2019	12/01/2019	145
Republic Day Celebration	26/01/2019	26/01/2019	145

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Solar Panel Installation ? Green India Drive -Donation of saplings by students and faculties on their birthdays. ? Best out of waste activity conducted. ? Plastic-free campus ? Use of ERP to implement paperless office.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I –Employability Enhancement Cell • Introduction Ashoka Education Foundation's Ashoka International Centre for Educational Studies and Research was established in 2008. This is ISO Certified NAAC Accredited Minority institution. The college has several cells for the all round development of students. One of the most important cell is Employability Enhancement Cell also named as Training and Placement Cell. This cell plans many students centric activity for the development of students' skills and help them to become more employable. These sessions, guest lectures are based on the need of the students as well as the requirement of the employer. This cell also looks after the placement of students. AICESR students are placed at different states of India and across the India at different positions. In all this Training and Placement Cell has played an active role. • Goals : 1. To identify required skills for Employability Enhancement. 2. To develop need based SDP Programme. 3. To implement SDP for increasing employability skills of students teacher. 4.

To organised placement drive for increasing percentage of placement. • The Context: Through years of experience, it is realized that sometimes even scholastically decent students are not able to fetch good jobs in campus placements, due to practical knowledge and expectation of school from the teacher. This gap between curriculum and required skills for employability has been identified through interaction and feedback received from employer during placement activities. In current scenario, It has become essential to bridge this gap and guide students to develop necessary skill set (soft skills as well as technical skills) for better prospect of placement for the same employability enhancement cell is working on following points- A. Employability enhancement cell focuses on the enhancement of the employability skills of the students apart from regular academic development. B. It aims at increasing levels of understanding of the concepts and practical implementation of knowledge along with their research aptitude. C. It would help in holistic development of the students making them thinkers. D. To bridge the gap between the theory and practical knowledge. • The Practice : ? Flow of Operation ? SWOT Analysis ? Identification of weak area ? Preparation of SDP Calendar ? Implementation of SDP ? Conduction of Placement Drive as per schedule ? Preparation of Placement Brochure ? Step 1: SWOT Analysis – In AICESR after admission process we are organizing expert session on SWOT analysis to give information to students regarding how to identify strength, weakness, opportunities and threats of their own. ? Step 2: Identification of weak area- After the expert lecture student prepared their own SWOT analysis and discuss that with mentors. After collecting all students SWOT analysis the area where most of students are found to be lagging are identified and according to that topics are decided for training to enhance employability skill. ? Step 3: Preparation of SDP Calendar – After identification of topics whole year plan was made for the execution of different activities which called SDP calendar. Planning activities as per the need identified are incorporating in the academic calendar. Under employability enhancement cell Principal Talk, Training by different expert, Session by experts on different skills, Personality Development programme were arranged for students. ? Step 4: Implementation of SDP- Conduct the execution of training activities as per schedule given in SDP calendar. Activities like Principal Talk, Expert session on different employability skills, workshop on C.V. preparation Mock interview,15 days Personality Development Course through Naandi Foundation and Mahindra Pride Classroom, Mock demo etc. were arranged through employability cell, after each activity feedback is taken from the students. ? Step 5: Conduction of Placement Drive as per schedule – As per schedule in SDP calendar invitation letter is send to the schools. After confirmation from school placement drive is arranged in campus. As per school requirement students demo schedule is prepared and share with students, continuous follow up is taken from each school till the final placement. ? Step 6: Preparation of Placement Brochure- Preparation of placement brochure with placed student's information and uploading placement brochure on Website. • Evidence of Success: Employability Enhancement Cell works to enhance percentage of placement. AICESR keeping 100 target of placement . • Best Practice II - Competitive Exam Cell • Introduction Ashoka Education foundation is committed to impart need based and practical education and we are committed for holistic development of students. Competitive Exam Cell is catering the need of students to prepare for competitive examinations. This cell is include the tasks like - analyse the need and interest of student teacher, motivation, awareness about procedure of different exams and steps of examination, methodology of studies, guidance for examination, continuous mentoring and feedback about competitive examination. • Goals – 1. To analyze the need and interest of students about various competitive examination. 2. To classify students according to area of interest with reference to competitive examinations(UPSC,MPSC,SSC,RRB,IBPS,NET/SET,CAT/XAT/CMAT/CET/CTET, KVS etc.) 3.

To create awareness among students about various competitive exams. 4. To explain procedure and steps to apply to various examinations. 5. To make student competent with set of abilities and skills require through various guidance sessions for achieving success in competitive examinations. 6. To provide resources and facilities (like library, e- library, reading room, Magazine, bulletin to students) for preparations and studies. • The context- 1. This cell is tried to cover all competitive examinations conducted by government of India, State government, Semi government and autonomous bodies. 2. This cell will cover all students admitted at AICESR. 3. This cell will provide facilities and resources to all competitive exam aspirants. • The Practice • Step-1- Introductory session for competitive exam and cell. • Step-2- Awareness session about various competitive exams • Step-3- Registration of students. As per own interest in exam. • Step-4- Need and interest analysis of students. • Step-5- Make What's app group. • Step-6- Classification of students according to area of interest with reference to competitive examinations. • Step-7- Motivational and inspirational sessions of achievers of competitive exams. • Step-8- Awareness sessions about competitive examination like process to apply, syllabus, and details of examination. • Step-9- Subject experts' sessions and expert workshops on content, tricks and study method. • Step-10- Old question paper solving. • Step-11- Mentoring and feedback session. • Step-12- News and Media publication. • Step-13- Felicitation of Achievers by the hands of mangement or Renowned officers. • Evidence of Success- Achievement of students in different examinations is as follows – Sr. No Name of Student Name of Examination Year of Qualifying 1. Miss Rabab Bhagat NET in Education 2017 2. Miss Rabab Bhagat SLET in Education 2017 3. Miss Rabab Bhagat PET 2017 4. Poonam Tripathi KVS 2017 5. Priya Rani CTET 2018 6. Shruti Adwani CTET 2018 7. Archana Kumari CTET 2019 8. Aishwarya Joshi CTET 2019 9. Neha Ranjan CTET 2019 10. Archana Kumari APS (Army Public School) 2019 11. Jayashree Sonawane CTET 2019 12. Nasrin Fatema APS (Army Public School) 2019 13. Nasrin Fatema CTET 2019 14. Prachi Bais APS (Army Public School) 2019 15. Prerana Ratwani CTET 2019 16. Swati Nalli CTET 2019 17. Gunja Gupta CTET 2019 18. Shipra Mittal CTET 2019 19. Miss Beauty CTET 2019 20. Bhavana Sharma CTET 2019 21. Sushma Randive CTET 2019 • Problems Encountered and Resources Required: 1. Less Time Availability. 2. Vast curriculum of B.Ed. 3. More Time Requirement for skill preparation. 4. More focus of student on practical completion. 5. Availability of good quality English books. 6. Availability of good resource person. ? Resources – 1. Technological Support 2. Seminar Hall 3. Conference Room 4. Support Staff 5. Good Text Books 6. E content in library

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.aef.edu.in/aicesr/pages/best-practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness- Quality Assurance and Guidance Cell (QAG) Introduction- The Institution is established in 2008, with the vision- "Excellence in Education through Need based holistic approach for self exploration and global citizenship without losing the ethos of Indian Culture." In correlation with above Vision Statement, the QAG Cell is established at AICESR. Quality Assurance and Guidance Cell is established to ensure Quality maintenance of the system. QAG primarily focuses on quality enhancement. Its aim is to introduce a consistent plan of action that would lead the organization towards progress. It involves preparing strategies for – Objectives of the QAG- The QAG of the College is constituted to achieve the

following objectives: • To develop clarity and focus in institutional functioning towards creation, sustenance and enhancement of quality. • To facilitate internalization of the quality culture permeating every sphere of the Institution. • To facilitate the integration of the various activities of the institution. • To provide a sound basis for decision making imbibing all the dimensions of service quality to improve institutional functioning. • To act as a change agent in the Institution through implementation of best teaching-learning environment. • To coordinate and improve internal communication to facilitate greater policy implementation and quality assurance towards its stakeholders. • To ensure Efficient timely work completion. • To develop academic research culture. • To help students to crack different competitive exams. • To provide opportunity of placement to maximum students. Thus, QAG considers all the possible aspects that hold the power to bring positive impact of teaching-learning on the students as well as institutions. Assessment, evaluation improvement may seem simple steps but can bring great results around when performed consistently. Need of QAG Cell- Maintaining the momentum of quality consciousness is crucial in Colleges. ... The QAG is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The QAG leads institution towards academic excellence. QAG Cell has following Working Cells- Sr. No. QAG Cell Particulars 1. QMS/ISO The Cell that has established Quality Management System in the Institution. ISO 9001:2015 Certified. 2. Employability Skills The Cell that focuses on the enhancement of employability skills among the students' teachers and organizing Placement Drive. 3. A.I.S.C The Cell that Promotes Start ups and Innovation in the Campus. 4. Holistic Development The Cell that develops the students in Emotional and Spiritual aspects through celebrating and observing various National Days and Events. 5. Monthly Report Mechanism Management Information System that generates Monthly reports every Month. To grade the faculty performance and provide suggestions on weak areas. 6. Great Teachers Characteristics Mechanism Being a Teacher Education Institute, the efforts are taken to make students not only Teachers, but Great Teachers. A well designed mechanism is followed and implemented. 7. ERP Enterprise Resources Planning System. A software Used to manage day to day activities, such as attendance, sharing of study material, Data Storage, Fees Management, E Learning Management, Library Management etc. 8. Staff Academy Cell A Cell that takes initiative for professional development and Research Aptitude of Staff providing expert inputs on need based Research areas. Providing opportunity for publishing research paper in National and International Journal and Conference. Also providing opportunity and guidance for Book writing and publication. 9. Elite Club A Cell is working for the development of Students academic achievement. Providing inputs of University Gold Medalist or Ranker students. 10. Ready To Fly Club A Cell is working for the students who are lagging behind in academics. Motivational Sessions, Time Management and Study Preparation Techniques, extra practice questions etc. are shared with the students. 11. Readers' Club A Cell that has been established to develop reading habit of the students and to motivate students for meaningful, reflective reading. 12. Mentorship A well defined system that distributes, guides, counsels mentees for achieving personal and professional goals and also Long Term and Short Term Goals. Periodical faculty interactions as per need of mentee, helps mentees for all round development. 13. Competitive Exam Cell The purpose of this Cell is to guide students for various competitive exams like TET, CTET, NET, SLET. Also this cell organizes Free Sessions and Workshops for the students and Society at Large. 14. Literary Activities Cell A Cell that has been established to develop students Emotional, Spiritual as well as Cognitive Domain. Make student teacher well aware about need and importance of society culture. 15. E-Bulletin Every Month, Library publishes E Bulletin which is a Compilation of respective Month Activities and Staff and Student Achievements. E Bulletin provides opportunity to students' achievements and performance on monthly basis. It is a mirror of

monthly college happenings. 16. 5S An initiative taken for Quality Management and Resource Management of the Institution. Admin Staff and Teaching Staff is taking care of 5S Principles. 17. English Enhancement Program A Cell that has been established with a purpose to enhance the Spoken English and Communication Skills of the Students, Teacher Benefits of QAG- The following are the benefits of QAG for AICESR - 1. Best Practices implementation. 2. Internalization of Quality Culture. 3. Better Collaboration of various Departments. 4. Improved Functioning of the HEIs. 5. Aligned with the Vision of the Institution. 6. Encourages Research and Development. 7. Proper Documentation and Greater Transparency 8. Project-based Service-based Learning 9. Professional Practices 10. Provides a Global Platform

Provide the weblink of the institution
https://www.aef.edu.in/aicesr/up-images/downloads/upFile_0-institutionaldistinctiveness-6204d0cbb2396.pdf

8.Future Plans of Actions for Next Academic Year

Ashoka Education Foundation's, Ashoka International Centre for Educational Studies and Research, Nashik is one of the reputed and established institutes in Nasik. The institute thrusts in the quality as major component. The institution is having strong Management support which is keen to make the institution achieve new heights. The well-defined quality policy, Vision, Mission, Objectives, Values of the Institute are all aligned for the commitment towards students to create responsible global citizens with deep rooted ethos of Indian culture and tradition. The Institution is having a concrete road map for its further progress in terms of Students, Faculty, Further Added Courses, Research, Extension Services, Result of the Students, Employability of the students, and establishing strong linkage at the various levels in society. The management is strongly supportive and wants sustained, qualitative and responsible further development of the institution. The perspective plan of the institution is as follows- 1. Sustaining the target of 100 placement will be followed. 2. Placement is essential for the students. AICESR will be trying to invite more and good schools for the placement. 3. Efforts for International Placements and Placements in Jr. College will be taken for students. 4. Motivate students for CTET, TET, various competitive exams. 5. Motivate students for start ups. 6. To start with the start ups-AICESR will be working on starting with the start ups so that the Institution caters to a large number of clientele. 7. SDP is the USP of Ashoka. To sustain the student development program as it is carried out. 8. Student Skill development under SDP. Employability to be increased. To make students work readiness invite collaborate with different association. 9. To increase the participation of the students at sports activity. To promote students for Inter collegiate and University sports competition. 10. Enrich the library with e books. 11. To organize workshops, seminars, conferences on recent themes and topics. 12. To reduce Gender Discrimination by arranging different event. 13. Addition of Diploma Courses in order to cater various needs of the students. 14. Motivate faculty for book publication so that it may benefit themselves, as well as students. 15. To motivate staff for registering for Ph. D. and completion of the same. 16. To develop Research culture is important. Research is practised at AICESR, but thrust will be laid on added research projects in future. To motivate students for research related activities will be a major objective of the IQAC. 17. To carry out faculty exchange programme with SNDT University affiliated college. 18. To motivate students for participation inYuvaMahotsav, Tejasvini Contest, various National level competitions 19. To sustain 100 result at University level with maximum first class with distinction. 20. To continue with Green India Drive with more plantations of saplings for greener India. 21. To organise self defence workshops for the students in order to empower them for self protection. 22. To increase collaboration with Practice Teaching Schools, Colleges, Institutes and NGOs like Bahai Academy. 23.To organize National and

International Conference.