

**ASHOKA EDUCATION FOUNDATION - NASHIK****MINUTES OF MEETING**

Rev:00 MR/R/13

ACC/REC/G9 REV00DT 15-01-2022

**Date:** 3/2/2022**Time:** 9.30am – 10.00am**Venue:** Room no.42, first floor, Chandsi**Members Attended:**

<b>Attendees</b>	<b>Principal – Dr. Santosh Rukari</b>
	<b>Conducted by-</b> Prof.Smita Borade,
	<b>Staff Members-</b> Dr. Rekha Patil, Prof .Priya Kapadne, Prof. Priyanka Morwal, Prof. Naresh Sawant, Prof. Arshad Shaikh, Prof. Vishakha Mali, Prof. Yogita Uphade , prof. Vishakhaa Mali, Prof. Prachi Chavan, ,prof. Shweta Varade, Prof. Supan Chopra,Prof. manjusha Bhor, Prof. Yadnya Deokute, Prof. Pravinkumar Jadhav




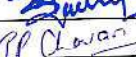
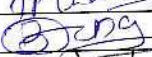


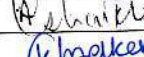

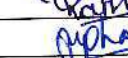
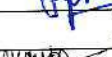

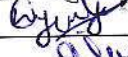




Sr. No.	Agenda Point	Action / Decision	Responsibility	Target date
1	<b>IQAC Activities</b>	Activities completed in the month of November, December and March need to be pasted in the IQAC activities folder with required reports and change note if applicable.	Criteria in charge and members	Immediately after activity
2	<b>NAAC Mission group</b>	Its repeated reminder to update your work on daily basis on 'NAAC Mission what's app group' so every criteria in charge and members should be active in group.	Criteria in charge and members	On daily/alternate basis
3	<b>February first week SSR submission</b>	Criteria 1 and 7 be ready with complete SSR (qualitative)submission and criteria 4,deadline is over so complete it in first week of February.	Concerned Criteria in charge and members	1 <sup>st</sup> week of February
4	<b>Online NAAC FDP</b>	Everyone register for Online NAAC FDP which is in first week of March. Time table in charge will prepare separate timetable for the week.	All staff	1 <sup>st</sup> week of February
5	<b>Reporting of NAAC work</b>	Whoever faces problem while collecting data or writing SSR, please let IQAC coordinator and principal know about it so we can provide you help.	Criteria in charge and members	NA

*A. Borade*

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Sr. No	Name of faculty	Signature
1	Dr. Rekha Patil	
2	Prof. Priya Kapadne	
3	Prof. Pravinkumar Jadhav	
4	Prof. Naresh Sawant	
5	Prof. Prachi Chavan	
6	Prof. Bhagyashree Upasani	
7	Prof. Priyanka Morwal	
8	Prof. Sheetal Aher	
9	Prof. Arshad Shaikh	
10	Prof. Kavita Palwe	
11	Prof. Vishakha Mali	
12	Prof. Yogita Uphade	
13	Mr. Sandip Baste	
14	Prof. Manjusha Bhor	
15	Prof. Yadnya Deokute	
16	Mr. Laxman Rajput	
17	Mrs. Smita kulkarni	

  
**Mrs. Smita Borade**  
(IQAC Coordinator )

 05/02/2022  
**Dr. Santosh Rukari**  
(I/C Principal)



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**ASHOKA EDUCATION FOUNDATION - NASHIK**

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**Date:** 25/10/2021

**Time:** 10.30am – 11.00am

**Venue:** Room no.40, first floor, Chandsi

**Members Attended:**

<b>Attendees</b>	<b>Principal -</b>
	<b>Conducted by-</b> Prof.Smita Borade,
	<b>Staff Members-</b> Dr. Rekha Patil, Prof .Priya Kapadne, Prof. Farhana, Prof. Priyanka Morwal, Prof. Naresh Sawant, Prof. Arshad Shaikh, Mr.Sandip Baste, Prof. Vishakha Mali, Prof. Yogita Uphade , prof. Vishakhaa mali, Prof. Prachi Chavan, prof. Shital Aher, prof. Shweta varade

Sr. No.	Agenda Point	Action / Decision	Responsibility	Target date
1	<b>Data collection</b>	Continue your data collection and keep weekly report of it	Criteria in charge and members	
2	<b>IQAC Activities</b>	Keep record of IQAC activities in the respective folder on sharing and if any deviation please let IQAC coordinator know about it and send change note for the same. Make folder of your activity and place proposal, agenda, Plan of action, report, photos in it	Criteria in charge and members	
3	<b>Data template</b>	Maintain data template record for your respective criteria	Criteria in charge and members	

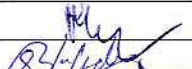

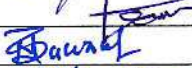
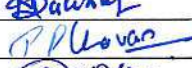
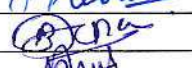

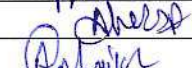


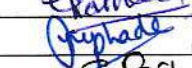

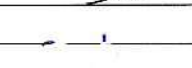


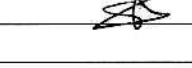
*A Borade*



*Ashok*  
*25/10/21*  
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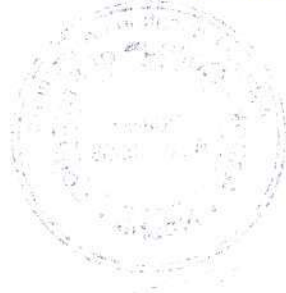
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14	Prof.	
15	Prof.	
16	Mr. Laxman Rajput	
17	Mrs. Smita kulkarni	

  
**Mrs. Smita Borade**  
(IQAC Coordinator )



**Dr. Asha Thoke**  
(I/C Principal)

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**ASHOKA EDUCATION FOUNDATION - NASHIK**  
**MINUTES OF MEETING**

Rev:00 MR/R/13

Date: 7/9/2021

Time: 3.00pm – 4.00pm

Venue: Room no.40, first floor, Chandsi

Members Attended:

Attendees	Principal -
	Conducted by- Prof.Smita Borade,
	Staff Members-Dr. Rekha Patil, Prof .Priya Kapadne, Prof. Farhana, Prof. Kavita Palve, Prof. Priyanka Morwal, Prof. Naresh Sawant, Prof. Arshad Shaikh, Prof. Reena Aher, Mr.Sandip Baste, Prof. Vishakha Mali, Prof. Yogita Uphade

Sr. No.	Agenda Point	Action / Decision	Responsibility	Target date
1	Gap identification activities	Gap identification activities received from all criteria in charge and member and all those activities are put up in IQAC calendar.		
2	Work progress of all criteria	* Criteria 2and 5 not even year wise folders were prepared- no record was there *Criteria 4 and 6- All folders were empty and no record was there * criteria 3- Only 2020-21 research paper record was there Criteria7- Only 2017-18 Great Teacher record was placed Criteria1-only academic calendar was placed. Other record of value course, English course which was placed by prof. Smita Borade. Overall progress of all criteria was not satisfactory.	Criteria in charge and members	
3	Weekly IQAC work progress report	IQAC Coordinator prof. Smita Borade informed that now onwards we will maintain weekly IQAC work progress report and it will be updated in the file on every Saturday. IQAC work report explained in the meeting.	ACE staff	Every Saturday
4	NAAC work progress presentation-1	NAAC work progress presentation-1 will be from next week	Criteria in charge and members	3 <sup>rd</sup> and 4 <sup>th</sup> week of Sept2021

*Smita Borade*



*Ash*  
*21/9/21*  
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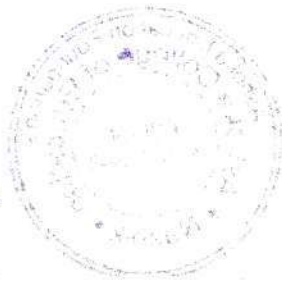
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Rev:00 MR/R/13

**Date:** 7/7/2021

**Time:** 09.00am – 09.30am

**Venue:** Online mode(Google meet)

**Members Attended:**

<b>Attendees</b>	Principal - Dr. Asha Thoke
	Conducted by- Prof.Smita Borade,
	<b>Staff Members-</b> Prof. Dr. Rekha Patil, Prof .Priya Kapadne, Prof. Farhana, Prof.Bhagyashri Upasani, Prof. Kavita Palve, Prof. Priyanka Morwal, Prof. Naresh Sawant, Prof. Prachi Chavan, Prof. Sheetal Aher, Prof. Arshad Shaikh, Prof. Reena Aher, Mr.Sandip Baste, Prof. Vishakha Mali, Mrs. Smita Kulkarni, Mr. Laxman Rajput

Sr. No.	Agenda Point	Action / Decision	Responsibility	Target date
1	Gap identification	Criteria in charge with the help of members need to submit gap identification 2-3 days after 8 <sup>th</sup> July because till 8 <sup>th</sup> July we are busy in CET registration. plan Various activities, sessions, webinars as per requirement of the criteria and submit to the Prof. Smita Borade for making IQAC calendar.	ACE staff	12 <sup>th</sup> July 2021
2	MOU and collaboration with external agencies	*For NAAC point of view & process wise Faculty members need to sign MOU with different agencies / organizations. As per requirement of your criteria	ACE staff	
3	Criteria wise folder preparation	All criteria heads need to prepare year wise folder for their criteria and maintain record in it	ACE staff	13 <sup>th</sup> July 2021
4	NAAC Status in weekly meeting	In Every weekly meeting NAAC status point is there so everyone will have to submit weekly progress report. File is ready on sharing	ACE staff	Every Tuesday



  
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