

**ASHOKA EDUCATION FOUNDATION - NASHIK****MINUTES OF MEETING**


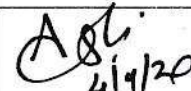

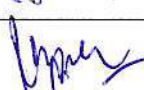

Rev:00 MR/R/13

Date: 04/09/2020

Time: 2.30 pm – 3.30 pm

Venue: Principal's Office.

Members Attended:

Dr. Ajaykumar Ingle	Chairperson (Principal)	Sign 
Asst.Prof.Asha Thoke	IQAC Coordinator, Vice-Principal	 4/9/20
Asst.Prof.Smita Borade	IQAC Core Committee Member	
Dr.Rekha Patil	IQAC Core Committee Member	
Asst.Prof.Priya Kapdne	IQAC Asst. Coordinator	

Sr. No.	Agenda Point	Action / Decision	Responsibility	Target date
1.	IQAC Work Distribution	<ul style="list-style-type: none"><li>Discussed about to distribute the criteria to faculties according to who all are already process owner of ISO</li></ul>	IQAC Coordinator and Core Committee Member	6 <sup>th</sup> Sept 2020
2.	Guest Session on Awareness about functioning of IQAC	<ul style="list-style-type: none"><li>Discussed about planning and Implementation of Session by Dr.Sarita Dhawle</li></ul>	IQAC Coordinator and Core Committee Member	28 <sup>th</sup> Sept 2020



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**ASHOKA EDUCATION FOUNDATION - NASHIK**  
**MINUTES OF MEETING**


Rev:00 MR/R/13

**Date:** 08/12/2020

**Time:** 03.30 – 04.30

**Venue:** Class no 40, First Floor

**Members Attended:**

Attendees	
	<b>Vice- Principal - Prof. Asha Thoke</b> 
	<b>Staff Members-</b> Prof. Dr. Rekha Patil, Prof. Smita Borade, Prof. Priya Kapadne, Prof. Pravinkumar Jadhav, Prof. Sonali Murtadak, Prof. Farhana, Prof. Bhagyashri Upasani, Prof. Kavita Palve, Prof. Naresh Sawant, Prof. Prachi Chavan, Prof. Shweta Warade, Prof. Sheetal Aher, Prof. Arshad Shaikh, Mr. Sandip Baste

Sr. No.	Agenda Point	Action / Decision	Responsibility	Target date
1	Work progress	*NAAC Criteria wise progress of work was discussed with respective faculty members.	All Faculty of ACE	28 Jan
2	POA	*Suggestions were given to fill the gaps in the process.	All Faculty of ACE	28 Jan

  
IQAC  
Coordinator.



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Rev:00 MR/R/13

**Date:** 25/02/2021


**Time:** 3.30 pm-4.00 pm

**Venue:** Psychology Lab

**Members Attended:**

<b>Attendees</b>	Asst. Prof.Asha Thoke ( Meeting Conducted) 
	Asst.Prof.Smita Borade
	Prof.Sheetal Aher

<b>Sr. No.</b>	<b>Agenda Point</b>	<b>Action / Decision</b>	<b>Responsibility</b>
1	<b>Discussion on last MOM with 1<sup>st</sup> Criteria Coordinator and Team</b>	<ul style="list-style-type: none"><li>● Asked to set targets which was suggested by management.</li><li>● Make a list of Action points and set deadlines</li><li>● Divide the Action points in team and ask to share the status.</li></ul>	<b>1<sup>st</sup> Criteria Team</b>
2	<b>Data Identification and Collection</b>	<ul style="list-style-type: none"><li>● Asked to start locating the data from 2016 onwards.</li><li>● Can set deadlines for 10 to 15 days for one year data.</li></ul>	<b>1<sup>st</sup> Criteria Team</b>

  
**Prepared By,**  
**Asst.Prof.Asha Thoke**  
**IQAC Coordinator**




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**ASHOKA EDUCATION FOUNDATION - NASHIK****MINUTES OF MEETING**

Rev:00 MR/R/13

**Date: 26/02/2021****Time: 4.00 pm-4.30 pm****Venue: Psychology Lab****Members Attended:**

<b>Attendees</b>	Asst. Prof.Asha Thoke ( Meeting Conducted) 
	Asst.Prof.Sonali Murtdak
	Prof.Farahana
	Prof.Shweta Varade
	Prof.Pravinkumar Jadhav

<b>Sr. No.</b>	<b>Agenda Point</b>	<b>Action / Decision</b>	<b>Responsibility</b>
1	<b>Discussion on last MOM with 2<sup>nd</sup> Criteria Coordinator and Team</b>	<ul style="list-style-type: none"><li>● Asked to set targets which was suggested by management.</li><li>● Make a list of Action points and set deadlines</li><li>● Divide the Action points in team and ask to share the status.</li></ul>	<b>2<sup>nd</sup> Criteria Team</b>
2	<b>Data Identification and Collection</b>	<ul style="list-style-type: none"><li>● Asked to start locating the data from 2016 onwards.</li><li>● Can set deadlines for 10 to 15 days for one year data.</li></ul>	<b>2<sup>nd</sup> Criteria Team</b>

  
Prepared By,  
Asst.Prof.Asha Thoke  
IQAC Coordinator



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**ASHOKA EDUCATION FOUNDATION - NASHIK**  
**MINUTES OF MEETING**

Rev:00 MR/R/13

**Date:** 10/4/2021

**Time:** 03.30 – 04.30

**Venue:** Zoom platform

**Members Attended:**

<b>Attendees</b>	
	<b>Incharge Principal-Dr.Asha Thoke</b>
	<b>Staff Members-</b> Prof. Dr. Rekha Patil, Prof.Smita Borade, Prof .Priya Kapadne.Prof. Pravinkumar Jadhav, Prof.Sonali Murtadak, Prof. Farhana, Prof.Bhagyashri Upasani, Prof. Kavita Palve, Prof. Naresh Sawant, Prof. Prachi Chavan, Prof.Shweta Warade, Prof. Sheetal Aher, Prof. Arshad Shaikh, Mr.Sandip Baste

Sr. No.	Agenda Point	Action / Decision	Responsibility	Target date
1	<b>NAAC Committee Re-Formation</b>	When New Academic year will start from the month of June Coordinator and other committee members will be revised.	Principal	20 <sup>th</sup> June 21
2	<b>NAAC Criteria Presentation</b>	NAAC Criteria wise presentation planing in front of management	All Criteria Heads and Members of ACE	Up to July 2021
3	<b>POA</b>	Given guideline to plan activities as per suggested by management and requirement on the basis on gaps in respective criteria	All Criteria Heads and Members of ACE	15 <sup>th</sup> July 2021
4	<b>Preparation of AQAR</b>	As per mentioned in IQAC calender date of submission of AQAR was in march but as till today ACE has not register for NAAC so in this academic year upto Dec 2021 will prepare the AQAR	NAAC Coordinator and Team,	Dec 2021

*A Borade*  
IQAC Cordinator



*AS*  
**Principal**  
**PRINCIPAL**  
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